

ALTO SANITARY DISTRICT

RESOLUTION 2022-09

A RESOLUTION ADOPTING THE BUDGET FOR FISCAL YEAR 2022-2023

WHEREAS, as part of its approval of the Annual Budget for Fiscal Year 2022-2023 the Board of Directors duly considered the annual expenditures necessary for the Alto Sanitary District; and

WHEREAS, the Board moved to adopt the budget in its final form, which is attached hereto as "Exhibit A", as being a factual statement of the expected revenues and expenditures for the District's financial status for the period of said fiscal year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Alto Sanitary District, Marin County, California, that the budget for fiscal year 2022-23, based on an annual sewer service charge of \$1,500.00 per Equivalent Dwelling Unit (EDU) as previously adopted in Ordinance 2016-01, is hereby approved and adopted.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Alto Sanitary District held on June 22, 2022, by the following vote:

Ayes: Bosenko, Gates, Kennedy, Nash

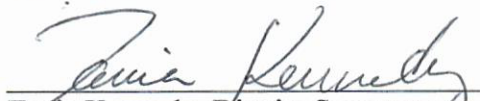
Noes: None

Abstain: None

Absent: None



Janis Bosenko, Board President



Tania Kennedy, District Secretary

Alto Sanitary District
Budget for Fiscal Year 2022-23 - FINAL

Revenue			
Item	FY21-22 Proj	FY22-23 Budget	%
Operating Revenue			
Program Revenues (Sewer Service Charges) FY21/22 = 1,500/EDU	784,286	784,000	100%
Franchise Fees (MVRS)	16,628	16,000	96%
Marin Housing Authority Sewer Fee	84,000	84,000	100%
Permits & Fees	15,148	10,000	66%
Operating Revenue:	900,062	894,000	99%
Non-Operating Revenue			
Property Taxes	60,506	57,443	95%
Excess ERAF	32,868	0	0%
Aid from Govt Agencies (HOPTR)	209	150	72%
Interest	311	5,500	1768%
Grant	20,118	0	
Non-Operating Revenue:	114,012	63,093	55%
Total Revenue:	1,014,074	957,093	94%

Expenses			
Sewage Treatment			
Sewage Treatment SASM	353,337	365,257	103%
Sewage Treatment:	353,337	365,257	103%
Sewer System Maintenance			
Cleaning	22,000	25,000	114%
Televising Program	0	3,000	
Repairs	0	5,000	
Lateral Rehab Prog (Inspections)	0	1,000	
Underground Service Alert	7,500	8,000	107%
Smoke Testing	0	22,300	
Unscheduled Services	0	12,000	
Sewer System Maintenance:	29,500	76,300	259%
Professional Services			
Marin County Admin Fees	1,000	1,200	120%
LAFCO Dues	576	750	130%
Marin County Encroachment Fee	980	980	100%
CSDA Dues	3,154	3,200	101%
PO Box Fee	162	162	100%
SWRCB	3,326	3,500	105%
Underground Service Alerts Fees	329	1,400	426%
Audit	7,950	8,000	101%
Bookkeeping	2,029	2,100	103%
EDU Consultant	0	0	
Legal	1,500	3,000	200%
MarinMap Membership Share	3,875	3,875	100%
Marketing & Public Outreach	4,450	4,500	

Alto Sanitary District
Budget for Fiscal Year 2022-23 - FINAL

Professional Development (CWEA Cert, Etc)	0	500	
Engineering Consultants (GIS,EPA,SSMP)	2,921	10,000	342%
Engineering Consultants (Lateral Oversight)	6,617	10,000	151%
Engineering Consultants (Other)	0	4,000	
Professional Services:	38,869	57,167	147%
Administration Costs			
Insurance: CSRMA	2,546	3,000	118%
Election Notices and Fees	0	1,000	
Office Expenses (Postage, Printing, Supplies)	700	800	114%
Utilities (Office Phone, Website, Zoom)	800	2,500	313%
Miscellaneous (Parking, Mileage, Misc Charges)	12,677	0	
Administration Costs:	16,723	7,300	44%
Payroll Expenses			
Payroll for Manager (Increase approved on 05/25/2022)	51,480	54,826	106.5%
Stipends for Board (includes YTD Special Mtgs)	8,550	9,500	111%
Management of Special Projects	0	15,000	
Employer Taxes	5,500	5,500	100%
Payroll Service	1,225	1,400	114%
Payroll Bank Account Fees	0	0	
Payroll Expenses:	66,755	86,226	129%
Total Operating Expenses:	505,184	592,250	117%
Net Operations (Revenue - Expenses):	508,890	364,843	72%
CIP Program/Rehabilitation (Hard and Soft Costs)			
FY20_21 CIP - East Blithedale (Final Payments)	42,609	0	
FY21_22 CIP - Meadow Dr (\$835,322 Bid + Est Soft Cost)	33,000	850,000	
FY22_23 CIP - TBD	0	150,000	
Total CIP Expense:	75,609	1,000,000	
Est. End of Fiscal Year Account Balances:			
Operations Fund Cash Balance (Incl \$100K transfer to Reserves):	780,000	44,843	
Reserve Fund Cash Balance (Incl est interest & transfers):	535,393	635,393	
Total Ending Cash Balance:	1,315,393	680,236	