

ALTO SANITARY DISTRICT

Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 18 December 2024

1. **Call to Order and Roll Call:**

President Janis Bosenko called the meeting to order at 7:37 p.m.

Other board Members present: Secretary/Treasurer Marc Nash, Director Mike Faust, Director Todd Gates, Director Porter Merriman

Board Members absent: None

Staff present: Manager Bill Hansell

2. **Visitors to the Meeting and Open Time for Public Expression:**

No comments were received.

3. **Consent Calendar:**

a. Approval of the Minutes of the Regular Meetings of 10/23/2024 and 11/20/2024

b. Approval of Nov 2024 Financial Reports & Dec 2024 List of Payments.

Motion: To adopt the Consent Calendar as proposed.

Moved: Merriman, Seconded by Nash

Vote: Ayes: Bosenko, Faust, Gates, Merriman, Nash

Nays: None

Absent: None

4. **New Business:**

a. Election of Officers for Calendar Year 2025

Motion: To elect Janis Bosenko President and Marc Nash Secretary/Treasurer

Moved: Gates, Seconded by Merriman

Vote: Ayes: Bosenko, Faust, Gates, Merriman, Nash

Nays: None

Absent: None

5. **Manager's Report:**

Hansell reported that Paychex has been setup and payroll from June 2024 will be run prior to the end of the year. There were no overflows and only two USA calls. Two permit applications were received. No maintenance was conducted. The FY23 audit material has been supplied and the FY24 audit will start after that. Hansell exchanged messages regarding the assisted living facility development at 70 N Knoll/55 Thomas Ave but does not have a schedule for the project. The EPA order termination letter was received.

6. **Reports on Outside Meetings:**

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- a. SASM Board Meeting of 12/19/2024 – The SASM meeting is pending on 12/19. The SASM GM is retiring and the replacement plan is to promote from within. The Exec Assistant position is also vacant.
- b. District Managers Meeting of 12/11/2024 – The GM’s retirement was discussed. The various CIPs were reviewed. SB1383 compliance was also covered.

7. **Future Agenda Items:** None

8. **Directors Open Time:** None

9. **Adjournment:**

Motion: To adjourn the meeting at 7:50p.m.

Moved: Merriman, Seconded by Gates

Vote: Ayes: Bosenko, Faust, Gates, Merriman, Nash
Nays: None
Absent: None

Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:45 P.M. ON WEDNESDAY, JANUARY 22nd, 2025, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT’S WEBSITE.