

ALTO SANITARY DISTRICT

Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 23 October 2024

1. Call to Order and Roll Call:

President Janis Bosenko called the meeting to order at 7:40 p.m.

Other board Members present: Director Mike Faust, Director Todd Gates.

Board Members absent: Secretary/Treasurer Marc Nash, Director Porter Merriman

Staff present: Manager Bill Hansell

2. Visitors to the Meeting and Open Time for Public Expression:

No comments were received.

3. Consent Calendar:

a. Approval of the Minutes of the Regular Meetings of 10/02/2024 (Postponed)

b. Approval of Sept 2024 Financial Reports & Oct 2024 List of Payments. (Postponed)

4. New Business:

- a. Capital Improvement Project FY2024-25: Pippin Cavagnaro with Nute Engineering reported that bids were received. The low bid came in under budget. Nute reviewed and approved the contractor's qualifications. Bosenko asked about the contractor's experience details with regards to their insurance coverage. The contractor is a spin-off company from a prior contractor that the District had good experience with. They are currently working on other projects in Marin and are available to start within (6) weeks. Cavagnaro hopes that the project will be complete in January 2025. Hansell pointed out the spread in the bids and Cavagnaro discussed the recent history of bids related to a growing number of companies.

Motion: To award the project to the low bidder as recommended.

Moved: Gates, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Gates

Nays: None

Absent: Merriman, Nash

5. Manager's Report:

Hansell reported that the EPA termination of the compliance order is still pending. He also described a shared lateral identified during a property sale for 118 Lomita Ave. Hansell issued a Notice To Repair requiring it to be separated. The Paychex enrollment is still pending.

6. Reports on Outside Meetings:

a. SASM Board Meeting of 10/19/2024 – No Meeting

b. District Managers Meeting of 10/11/2024 – No report. Bosenko asked if Hansell had checked with MVRS about notices for general household pickups. Hansell will follow up.

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7. **Future Agenda Items:** Due to the 2024 holiday schedule, the November board meeting will be held on 11/20/2024 and the December meeting will be held on 12/18/2024.
8. **Directors Open Time:** None
9. **Adjournment:**

Motion: To adjourn the meeting at 7:59p.m.

Moved: Faust, Seconded by Gates

Vote: Ayes: Bosenko, Faust, Gates

Nays: None

Absent: Merriman, Nash

Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:45 P.M. ON WEDNESDAY, NOVEMBER 20th, 2024, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT'S WEBSITE.