

ALTO SANITARY DISTRICT

Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 24 July 2024

1. Call to Order and Roll Call:

President Janis Bosenko called the meeting to order at 7:38 p.m.

Other board Members present: Secretary/Treasurer Marc Nash, Director Todd Gates, Director Mike Faust.

Board Members absent: Director Porter Merriman

Staff present: Manager Bill Hansell

2. Visitors to the Meeting and Open Time for Public Expression:

No comments were received.

3. Consent Calendar:

a. Approval of the Minutes of the Regular Meetings of 06/26/2024.

b. Approval of June 2024 Financial Reports & July 2024 List of Payments.

Motion: To adopt the consent calendar.

Moved: Nash, Seconded by Gates

Vote: Ayes: Bosenko, Faust, Gates, Nash

Nays: None

Absent: Merriman

4. New Business:

a. **TCSD Shared Services Proposal:**

Review a letter from Mr. Garrett Toy, General Manager of the Tamalpais Community Services District dated 07/18/2024, conveying interest by the TCSD Board of Directors in providing a shared service model for operations.

TCSD GM Garrett Toy presented the idea of shared services for the management of Alto SD given the availability of TCSD staff. Toy talked about the potential benefits and options.

Hansell explained that he does not have an intention to step down but thought the Board should entertain the idea from the TCSD. Toy explained the scope of TCSD services and staff to the Directors, as well as his professional background. The Board discussed the pros and cons of exploring the offer. Gates suggested that management look at some project sharing options rather than a change in the management structure for the District. Hansell said he would think about some options for those and discuss them with Toy.

Separately, Toy discussed the regional grant for SB1383 compliance which Alto is a part of along with six other special districts and which is being managed by Toy. R3 Consulting is working on the analysis of how best to deploy the funding.

b. **Capital Improvement Project FY2024-25:**

Review/Discuss progress update on the FY2024-25 CIP.

Hansell provided an update from Nute Engineering. They are working on the draft plans and

ALTO SANITARY DISTRICT

Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 24 July 2024

specifications for the project, and talking to Marin County Public Works about the paving scope.

5. **Manager's Report:**

Hansell reported that there had been no spills since the last board meeting. There was one USA charge and some other private lateral activity. The sewer main cleaning is on a good track and there is some work due by the beginning of September. Hansell discussed the EPA letter offering to rescind the monitoring compliance order, which Hansell subsequently applied for. Hansell has not heard more about the 70 N Knoll Rd development but will check on it with the County.

6. **Reports on Outside Meetings:**

- a. SASM Board Meeting of 07/18/2024 – Gates stated there was a closed session on legal matters.
- b. District Managers Meeting of 07/10/2024 – No Report. Hansell has not heard of any issues from the other managers.

7. **Future Agenda Items:** Bosenko would like to see Mill Valley Refuse Service advertise their annual special pickups better. Hansell said he would check with their management.

8. **Directors Open Time:** None

9. **Adjournment:**

Motion: To adjourn the meeting at 8:50 p.m.

Moved: Nash, Seconded by Gates

Vote: Ayes: Bosenko, Faust, Gates, Nash

Nays: None

Absent: Merriman

Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:45 P.M. ON WEDNESDAY, SEPTEMBER 4th, 2024, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT'S WEBSITE.