

ALTO SANITARY DISTRICT

Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 25 October 2023

1. Call to Order and Roll Call:

President Janis Bosenko called the meeting to order at 7:34 p.m.

Other board Members present: Secretary/Treasurer Marc Nash , Director Mike Faust, Director Todd Gates, Director Porter Merriman

Board Members absent: None

Staff present: Manager Bill Hansell

2. Visitors to the Meeting and Open Time for Public Expression:

No comments were received.

3. Consent Calendar:

a. Minutes of the Meeting of 09/27/2023.

b. Financial Reports for September 2023 and the October 2023 Lists of Payments

Motion: To adopt the consent calendar.

Moved: Gates, Seconded by Merriman

Vote: Ayes: Bosenko, Faust, Gates, Merriman, Nash

Nays: None

Absent: None

4. New Business:

a. Capital Improvement Project FY2022-2023 – Hansell shared the update from Nute Engineering including some photos of the site work. There were a few change orders related to adjacent utilities, but the work appeared to go well. Bosenko noted that the contractor handled the traffic well. Hansell pointed out that there were a few private lateral replacements associated with the work.

5. Manager's Report:

Hansell stated that there have been no spills. A number of USA calls were listed in the report. A response to the Grand Jury's ADU report was provided as required. Hansell conveyed that the district does not charge connection or fixture unit fees for new ADUs. Hansell noted that the district's inkjet printer had broken and was not repairable, so he ordered a new one that was on sale.

6. Reports on Outside Meetings:

a. SASM Board Meeting of 10/19/2023 – Cancelled. The SASM General Manager's Report was included in the packet.

b. District Managers Meeting of 10/11/2023 – The managers updated each other on the various agency monthly activities. SASM resolved its quality issues with Roto-Rooter and

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will continue using their services.

7. **Future Agenda Items:** The Board meetings in November and December will be held on: 11/15/2023 and 12/20/2023. Hansell is going to follow-up on the audit RFPs and will coordinate with Nute Engineering on the next CIP. Bosenko asked how close the district is to replacing all the relevant mains. Hansell responded that the district is ahead of schedule and much more than 50% complete.

8. **Directors Open Time:** None

9. **Adjournment:**

Motion: To adjourn the meeting at 7:46pm.

Moved: Nash, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Gates, Merriman, Nash

Nays: None

Absent: None

Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:30 P.M. ON WEDNESDAY, NOVEMBER 15, 2023, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT'S WEBSITE.