

ALTO SANITARY DISTRICT
Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 28 June 2023

1. Call to Order and Roll Call:

Secretary/Treasurer Marc Nash called the meeting to order at 7:32 p.m.

Other board Members present: President Janis Bosenko, Director Mike Faust, Director Mike Faust

Board Members absent: Director Todd Gates, Director Porter Merriman

Staff present: Manager Bill Hansell

2. Visitors to the Meeting and Open Time for Public Expression:

No comments were received.

3. Consent Calendar:

a. Minutes of the Meeting of 05/24/2023. (NOT INCLUDED)

b. Financial Reports for May 2023 and the June 2023 Lists of Payments

Motion: To adopt the consent calendar with the exception of the meeting minutes.

Moved: Nash, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Nash

Nays: None

Absent: Gates, Merriman

4. New Business:

a. Public Hearing on MVRs Rate Increase Proposal – Gene Della Zoppa with MVRs presented the Rate Increase Proposal and explained the cost increases due to the marketplace. The directors asked a number of questions and thanked MVRs for the presentation.

Motion: To approve the MVRs rates as presented.

Moved: Nash, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Nash

Nays: None

Absent: Gates, Merriman

b. Closed Session pursuant to Government Code Sect 54957(b): District Manager Performance Evaluation - The board recessed into Closed Session.

c. Report from Closed Session – Bosenko reported that the Board would like to raise the District Manager’s salary based on his performance over the past year. The increase will be discussed as part of item f, FY2023-24 Budget adoption. Hansell thanked the Board for the positive review and compensation.

d. SASM’s “Cash For Sewers” Program: Hansell reported the changes to the program approved by SASM. Separately from the SASM program, he noted that the Alto Budget

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includes additional funding for District residents. The actual process and policies determined for a District program are still pending, but an amount has been included in the Final Budget for consideration.

- e. Resolution 2023-01 – A Resolution Adopting the Appropriations Limit for FY2023-2024 and the Appropriations Subject to Limit for FY2023-24 – Hansell presented the calculations determining the appropriations limit.

Motion: To approve Resolution 2023-01 as presented.

Moved: Nash, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Nash

Nays: None

Absent: Gates, Merriman

- f. Resolution 2023-02 – A Resolution Adopting the FY2023-24 Budget – Hansell presented the changes to the prior budget and comparisons to the current year. Board President Bosenko proposed an increase to the District Manager’s salary of 7.5% cost of living adjustment plus a 6.5% performance and retention increase for a total increase of 14%.

Motion: To approve Resolution 2023-02 with adjustments to the District Manager’s salary as proposed.

Moved: Nash, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Nash

Nays: None

Absent: Gates, Merriman

- g. Capital Improvement Project FY2022-2023 – Hansell noted that the project should be starting in 2-3 weeks. Notice to Residents have not been distributed yet. Hansell will send a draft version of the letter to the board for comment.

- 5. **Manager’s Report:** The district sewer main cleanings went well, and a number of lateral permits were processed. There are a few property sales and building permits that need to be reviewed to see if they trigger lateral inspections. The District revised its Overflow Emergency Response Plan per the State Water Board requirements, and worked with the other SASM agencies on a new compliant version.

6. **Reports on Outside Meetings:**

- a. SASM Board Meeting of 06/15/2023 – The SASM Manager’s Report was included in the packet. The Cash 4 Sewers changes discussed earlier were a focus of the meeting.
- b. District Managers Meeting of 06/14/2023 – No report.

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7. **Future Agenda Items:** Hansell will be sharing the Almonte District Handbook with the directors in the future to discuss the development of a version for Alto.
8. **Directors Open Time:** Director Faust reported that he and Director Merriman toured the SASM plant on 05/25/2023. They appreciated understanding the treatment operations better. Hansell notified the board that the assisted living facility proposed for 70 N Knoll (aka 55 Thomas Ave) was proceeding with County planning approval.

9. **Adjournment:**

Motion: To adjourn the meeting at 8:20pm.

Moved: Nash, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Nash

Nays: None

Absent: Gates, Merriman

Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:30 P.M. ON WEDNESDAY, JULY 26, 2023, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT'S WEBSITE.