

ALTO SANITARY DISTRICT
Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 24 May 2023

1. Call to Order and Roll Call:

President Janis Bosenko called the meeting to order at 7:34 p.m.

Other board Members present: Director Mike Faust, Director Porter Merriman, Sec/Treas Marc Nash

Board Members absent: Director Todd Gates

Staff present: Manager Bill Hansell

2. Visitors to the Meeting and Open Time for Public Expression:

No comments were received.

3. Consent Calendar:

a. Minutes of the Meeting of 04/26/2023.

b. Financial Reports for April 2023 and the May 2023 Lists of Payments

Motion: To adopt the Consent Calendar as presented.

Moved: Nash, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Merriman, Nash

Nays: None

Absent: Gates

4. New Business:

- a. FY2012-2022 Audit – Amy Arend of O’Connor & Company presented the audit. The audit found no deficiencies or material weaknesses in the District’s financial statements. Hansell noted that a proposal has been obtained for Fraud Insurance and will be presented in the next budget. This was an issue that was identified a couple of years prior by the auditors.

Motion: To approve the audit as presented.

Moved: Merriman, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Merriman, Nash

Nays: None

Absent: Gates

- b. Capital Improvement Project FY2022-2023 – Pippin Cavagnaro with Nute Engineering presented the bid results and recommended approval of the apparent low bidder. The construction will affect 13 to 16 laterals.

Motion: To award the FY2022-2023 CIP to Glosage Engineering.

Moved: Nash, Seconded by Faust

Vote: Ayes: Bosenko, Faust, Merriman, Nash

Nays: None

Absent: Gates

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- c. Closed Session pursuant to Government Code Sect 54957(b): District Manager Performance Evaluation - The board recessed into Closed Session.
 - d. Report from Closed Session - The board took no actions in closed session.
 - e. Draft FY2023-24 Budget: Hansell reviewed the draft budget for the next fiscal year. The final budget will be presented for approval in the June board meeting.
 - f. SASM’s “Cash For Sewers” Program: No discussion on this item
5. **Manager’s Report:** The written report was included in the packet with no further discussion.
6. **Reports on Outside Meetings:**
- a. SASM Board Meeting of 05/18/2023 – No discussion
 - b. District Managers Meeting of 05/10/2023 – No discussion
7. **Future Agenda Items:** Directors Faust and Merriman will be touring the SASM plant and may want to add agenda items based on that experience.
8. **Directors Open Time:** None
9. **Adjournment:**
- Motion: To adjourn the meeting at 8:50pm.*
Moved: Nash, Seconded by Merriman
Vote: Ayes: Bosenko, Faust, Merriman, Nash
Nays: None
Absent: Gates

Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:30 P.M. ON WEDNESDAY, JUNE 28, 2023, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT’S WEBSITE.