

**ALTO SANITARY DISTRICT**  
**Meeting Minutes**

The Regular Meeting of the Board of Directors, Wednesday, 25 January 2023

**1. Call to Order and Roll Call:**

President Janis Bosenko called the meeting to order at 7:32 p.m.

Other board Members present: Secretary/Treasurer Marc Nash, Director Todd Gates, Director Porter Merriman

Board Members absent: One Board Seat Open

Staff present: Manager Bill Hansell

**2. Visitors to the Meeting and Open Time for Public Expression:**

No comments were received.

**3. Consent Calendar:**

a. Minutes of the Meeting of 12/28/2022.

b. Financial Reports for December 2022 and the January 2023 Lists of Payments

*Motion: To adopt the agenda as presented with one revision to the meeting minutes.*

*Moved: Gates, Seconded by Merriman*

*Vote: Ayes: Bosenko, Gates, Merriman, Nash*

*Nays: None*

*Absent: None*

**4. New Business:**

- a. Board Opening:** Two applicants were introduced to the board and presented their backgrounds and interests: Mike Faust and Adam Gottlieb. The candidates were interviewed separately. Upon completion of the interviews, the board thanked both candidates for their willingness to serve the community and noted that both were very well qualified for the position. Bosenko stated that the board decided to move forward with Faust, and hoped Gottlieb might be available in the future. The other Directors and Hansell thanked Gottlieb for his interest and congratulated Faust.

*Motion: To nominate Mike Faust as Director*

*Moved: Gates, Seconded by Merriman*

*Vote: Ayes: Bosenko, Gates, Merriman, Nash*

*Nays: None*

*Absent: None*

**b. Capital Improvement Project FY2022-2023:**

Hansell informed the directors that he will be meeting with Nute Engineering and Roto-Rooter in the near future to determine the recommendation of which lines should be replaced. The project will be presented to the board for approval in the February meeting. He explained that the CIP will be a smaller one this year to accommodate the current cash flow, which was driven down by the large FY2021-22 CIP completed last year.

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**5. Manager’s Report:**

Hansell reviewed the written report.

**6. Reports on Outside Meetings:**

- a. SASM Board Meeting of 01/19/2023 – Gates reported on the meeting and discussed the level of I&I into the system. During the winter surges, the retaining ponds partially filled up but the flow was processed without overflows. A TCSD Director, who is a civil engineer, is currently studying the effects of sea level rise on groundwater and surface level rise by drilling wells in the area for measurements. The SASM GM’s monthly report was included in the board packet for reference.
- b. District Managers Meeting of 01/11/2023 – Hansell said that the managers provided general updated on their districts.

**7. Future Agenda Items:** The draft template letter to residents notifying them of CIP-related inspection requirements was suggested as a future agenda item for review.

**8. Directors Open Time:** Hansell noted the requirement for directors to complete their Form700 filings with the County. Hansell will distribute info on required online ethics training, as well.

**9. Adjournment:**

*Motion: To adjourn the meeting at 8:45pm.*  
*Moved: Nash, Seconded by Merriman*  
*Vote: Ayes: Bosenko, Gates, Merriman, Nash*  
*Nays: None*  
*Absent: None*

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:30 P.M. ON WEDNESDAY, FEBRUARY 22, 2023, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT’S WEBSITE.**