

ALTO SANITARY DISTRICT
Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 28 December 2022

Note: Oath of Office Proceedings for Marc Nash and Porter Merriman was completed prior to the Call to Order.

1. Call to Order and Roll Call:

President Janis Bosenko called the meeting to order at 7:35 p.m.
Other board Members present: Director Porter Merriman, Director Marc Nash
Board Members absent: Director Todd Gates, One Board Seat Open
Staff present: Manager Bill Hansell

2. Visitors to the Meeting and Open Time for Public Expression:

No comments were received.

3. Consent Calendar:

- a. Minutes of the Meeting of 11/30/2022.
- b. Financial Reports for November 2022 and the December 2022 Lists of Payments
- c. Approval of Resolution 2022-10 – A Resolution Accepting Completion of the FY2021-22 Capital Improvement Project.

Motion: To adopt the agenda as presented.

Moved: Nash, Seconded by Merriman

Vote: Ayes: Bosenko, Merriman, Nash

Nays: None

Absent: Gates

4. New Business:

- a. **Resolution 2022-11:** Approval of Marin Local Agency Formation Commission Reorganization Request and Property Tax Revenue Exchange Agreements with City of Mill Valley for E. Blithedale Right-Of-Way adjacent to 2, 45, and 55 Kipling Drive. Hansell described the reason for the reorganization request and property tax revenue exchange Agreement.

Motion: To adopt Resolution 2022-11

Moved: Merriman, Seconded by Nash

Vote: Ayes: Bosenko, Merriman, Nash

Nays: None

Absent: Gates

b. Roto-Rooter Fees for 2023:

Hansell reviewed the new Roto-Rooter fees and the scope of the maintenance work.

Discussions continue with the other SASM managers on issuing an RFP to consider proposals

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from other vendors.

c. Board Openings:

There is still one vacant board seat pending applicants and appointment.

d. Election of Officers for Calendar Year 2023:

Motion: To appoint Janis Bosenko as President for CY2023

Moved: Nash, Seconded by Merriman

Vote: Ayes: Bosenko, Merriman, Nash

Nays: None

Absent: Gates

Motion: To elect Marc Nash as Secretary/Treasurer for CY2023

Moved: Merriman, Seconded by Nash

Vote: Ayes: Bosenko, Merriman, Nash

Nays: None

Absent: Gates

5. Manager's Report:

Hansell reviewed the written report. Nash asked about the Notice To Repair letters that were sent regarding private lateral compliance. Hansell will forward the prior examples to the board for feedback.

6. Reports on Outside Meetings:

- a. SASM Board Meeting of 12/15/2022 – Hansell noted that the board meeting was very brief. The SASM GM's monthly report was included in the board packet.
- b. District Managers Meeting of 12/07/2022 – Hansell said that the managers provided general updated on their districts.

7. Future Agenda Items: None

- 8. Directors Open Time:** Hansell reminded the directors that the annual Form 700s are required for 2023, and that online Brown Act and Ethics training is also due. Hansell will follow-up with links for the classes.

9. Adjournment:

Motion: To adjourn the meeting at 8:23pm.

Moved: Nash, Seconded by Merriman

Vote: Ayes: Bosenko, Merriman, Nash

Nays: None

Absent: Gates

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Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:30 P.M. ON WEDNESDAY, JANUARY 25, 2023, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT'S WEBSITE.