

**ALTO SANITARY DISTRICT**  
**Meeting Minutes**

The Regular Meeting of the Board of Directors, Wednesday, 30 November 2022

**1. Call to Order and Roll Call:**

President Janis Bosenko called the online meeting to order at 7:30 p.m.

Other board Members present: Secretary Tania Kennedy, Director Todd Gates, and Director Marc Nash

Board Members absent: One Board Seat Open

Staff present: Manager Bill Hansell

**2. Visitors to the Meeting and Open Time for Public Expression:**

No comments were received.

**3. Consent Calendar:**

a. Minutes of the Meeting of 10/27/2022.

b. Financial Reports for October 2022 and the November 2022 Lists of Payments

*Motion: To adopt the agenda as presented.*

*Moved: Kennedy, Seconded by Gates*

*Vote: Ayes: Bosenko, Gates, Kennedy, Nash*

*Nays: None*

*Absent: None*

**4. New Business:**

**a. Capital Improvement Project FY2021-22 Update:**

Hansell noted that the project is complete and a few residents called to compliment Glosage on their process. A number of private lateral repairs are pending. The board asked a few questions on the Notice to Repair letters.

**b. Board Openings:**

Hansell introduced Porter Merriman, who is interested in one of the open board seats.

Merriman discussed her background. Hansell said he would follow up on the steps for confirming appointment. Hansell confirmed that this is the last meeting for Kennedy and he has reached out to a couple of potential candidates to see if they are interested.

**5. Manager's Report:**

Hansell reviewed the written report including the potential housing development at 70 N. Knoll Rd. He provided potential charges to the owner's rep and is waiting to hear about progress on the application from the County.

**6. Reports on Outside Meetings:**

a. SASM Board Meeting of 11/17/2022 – Canceled

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- b. District Managers Meeting of 11/09/2022 – Hansell said that the managers discussed acquiring alternate bids for the maintenance contract, given some reviews of Roto-Rooter’s work.
7. **Future Agenda Items:** Hansell noted that a Termination Hearing Notice was sent to the Owner of 4 Lomita Dr, so that may be on the December meeting agenda. Gates Noted that he will not be available in-person for the December meeting.
8. **Directors’ Open Time:** The manager and board thanked Tania Kennedy for her many years of service and wished her the best in her future endeavors.
9. **Adjournment:**

*Motion: To adjourn the meeting at 7:35pm.*

*Moved: Kennedy, Seconded by Gates*

*Vote: Ayes: Bosenko, Gates, Kennedy, Nash*

*Nays: None*

*Absent: None*

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:30 P.M. ON WEDNESDAY, DECEMBER 28, 2022, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT’S WEBSITE.**