

**ALTO SANITARY DISTRICT**  
**Meeting Minutes**

The Regular Meeting of the Board of Directors, Wednesday, 26 October 2022

**1. Call to Order and Roll Call:**

President Janis Bosenko called the online meeting to order at 7:37 p.m.

Other board Members present: Secretary Tania Kennedy, Director Kate Merriman, Director Todd Gates, and Director Marc Nash

Board Members absent: None

Staff present: Manager Bill Hansell

**2. Visitors to the Meeting and Open Time for Public Expression:**

No comments were received.

**3. Consent Calendar:**

a. Minutes of the Meeting of 09/28/2022.

b. Financial Reports for Sept 2022 and the October 2022 Lists of Payments

*Motion: To adopt the agenda as presented.*

*Moved: Kennedy, Seconded by Merriman*

*Vote: Ayes: Bosenko, Gates, Kennedy, Merriman, Nash*

*Nays: None*

*Absent: None*

**4. New Business:**

a. **Capital Improvement Project FY2021-22 Update:**

Hansell conveyed a message from Nute Engineering that the project has been substantially completed. A number of private lateral repairs are now pending.

b. **November Election Update and Board Openings:**

Hansell explained that the district is looking for applicants to the two open board seats.

**5. Manager's Report:**

Hansell reviewed the written report.

**6. Reports on Outside Meetings:**

a. SASM Board Meeting of 10/20/2022 – Hansell shared the SASM Manager's Report.

b. District Managers Meeting of 10/14/2022 – The meeting was canceled.

**7. Future Agenda Items:** Due to the Thanksgiving holiday, the November meeting will be moved to 11/30/2022.

**8. Directors' Open Time:** The manager and board thanked Kate Merriman for her service and wished her the best in her relocation outside of the district and future endeavors.

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### 9. **Adjournment:**

*Motion: To adjourn the meeting at 7:55pm.*

*Moved: Kennedy, Seconded by Gates*

*Vote: Ayes: Bosenko, Gates, Kennedy, Merriman, Nash*

*Nays: None*

*Absent: None*

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:30 P.M. ON WEDNESDAY, NOVEMBER 30, 2022, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT'S WEBSITE.**