

ALTO SANITARY DISTRICT
Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 23 February 2022

1. Call to Order and Roll Call:

President Janis Bosenko called the online meeting to order at 7:32 p.m.
Other board Members present: Secretary/Treasurer Tania Kennedy, Director Emily Elam, Director Todd Gates, & Director Marc Nash
Board Members absent: None
Staff present: Manager Bill Hansell

2. Adoption of the Agenda:

Motion: To adopt the agenda as presented.
Moved: Kennedy, Seconded by Elam
Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash
Nays: None
Absent: None

3. Visitors to the Meeting and Open Time for Public Expression:

A email was received from an attorney representing the Novises at 106a Lomita Dr regarding the residents' concerns that their lateral was uncovered by the owner of 106 Lomita Dr.

Hansell noted that the 106 & 106a Lomita Dr issue is not on the agenda but it will be included at a future board meeting. He described the sequence of events for the board as a general update.

Gerry Hardiman with Hardiman Construction (Trenchless Titan) stated that they replaced the lateral for 106a Lomita Dr, and followed all the specs and per code.

Bosenko stated that the topic will be included for the March meeting.

Pippin Cavagnero with Nute Engineering commented that he inspected the lateral replacement and Hardiman Construction appeared to follow all the proper steps.

4. Consent Calendar:

- a. Minutes of the Meeting of 01/26/2022.
- b. Financial Report for January 2022 and February 2022 List of Payments
- c. Resolution 2022-03 Remote Meetings Findings

Motion: To adopt the Consent Calendar as presented.
Moved: Kennedy, Seconded by Nash.
Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash
Nays: None
Absent: None

5. New Business:

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a. FY2020-2021 Audit

Amy Arend with R.J.Ricciardi CPA presented the audit for approval. The board discussed details in the report. Gates asked about the recommendation for Fraud Insurance. Hansell stated that our shared policy with SASM does not offer that coverage. He is checking to see if Alto can obtain it from another insurer. Gates also asked about employee sick leave requirements and Hansell confirmed that the District complies with the CA Healthy Workplaces Act. Arend noted that the sick leave does not constitute a liability, so it is not counted in that category. Gates asked about the net revenues and whether they were going into reserves or improvements. Arend noted that they are available as reserves for CIP work. Hansell explained that the long-term CIP schedule is based on spending those funds. He also said that SASM costs will continue to increase and the revenue will be directed there as well.

Motion: To adopt the Consent Calendar as presented.

Moved: Gates, Seconded by Kennedy.

Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash

Nays: None

Abstain: None

Absent: None

b. Capital Improvement Project FY2021-2022:

Pippin Cavagnero with Nute Engineering discussed the scope and progress on the next Capital Improvement Project. The board discussed the scope of work. Gates suggested that the scope be expanded to include the ADD ALT as part of the base bid to make the project more attractive to bidders and utilize the recent net revenues.

6. Manager's Report:

Hansell reviewed the written report.

7. Reports on Outside Meetings:

a. SASM Board Meeting of 02/17/2022 – SASM meeting was canceled. No report.

b. District Managers Meeting of 02/09/2022 – No report.

8. Future Agenda Items:

106 Lomita Dr will be placed on the agenda. Hansell will submit a report for the meeting.

9. Directors' Open Time:

Gates will not be able to attend the next SASM meeting. Nash will attend. Hansell noted that he will plan for a Zoom meeting for March.

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10. **Adjournment:**

Motion: To adjourn the meeting at approximately 8:30pm.

Moved: Kennedy, seconded by Nash.

Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash.

Nays: None

Absent: None

Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD BY ZOOM TELECONFERENCE AT 7:30 P.M. ON WEDNESDAY, MARCH 23, 2022, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT'S WEBSITE.