

ALTO SANITARY DISTRICT
Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 25 August 2021

1. Call to Order and Roll Call:

President Janis Bosenko called the online meeting to order at 7:34 p.m.
Other board Members present: Secretary/Treasurer Tania Kennedy, Director Emily Elam, Director Todd Gates, & Director Marc Nash
Board Members absent: None
Staff present: Manager Bill Hansell

2. Adoption of the Agenda:

Motion: To adopt the agenda as presented.
Moved: Kennedy, Seconded by Elam
Vote: Ayes: Bosenko, Kennedy, Elam, Gates, Nash
Nays: None
Absent: None

3. Visitors to the Meeting and Open Time for Public Expression:

There were no comments from visitors to the meeting.

4. Consent Calendar:

- a. Minutes of the Meeting of 07/28/2021.
- b. Financial Report for July 2021 and August 2021 List of Payments to be approved.

Motion: To adopt the Consent Calendar as presented.
Moved: Kennedy, Seconded by Gates.
Vote: Ayes: Bosenko, Kennedy, Elam, Gates, Nash
Nays: None
Absent: None

5. New Business:

- a. Lateral Compliance Issues for 26 Thomas Dr, Mill Valley, CA 94941, APN: 034-072-42-

Hansell shared communications regarding the required replacement of the lateral 26 Thomas Dr. Attempts were made to confirm that the Notice To Repair previously issued required the entire shared lateral to be replaced. The Owner contested that assessment. Hansell explained the various issues surrounding shared laterals and the District's position that Owners should work out the private agreements necessary to fix shared lines. In attendance at the meeting, the Owner presented his viewpoints and questions on the lateral. The board asked questions regarding the lateral conditions and recommended to the Owner that he come to an agreement with his neighbors on fixing the shared line.

Motion: To verify that the Owner of 26 Thomas Dr has a contract to repair the non-shared portion of the lateral and that the work will be completed prior to

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the next board meeting on 09/22/2021; and that the shared portion should be confirmed for repair by the joint owners as soon as an inspection establishes the required scope of work.

Moved: Gates, Seconded by Nash
Vote: Ayes: Bosenko, Kennedy, Elam, Gates, Nash
Nays: None
Absent: None

b. FY2020-2021 CIP – Progress Update

Hansell stated that the work was mostly complete including some additional repairs that were required as well as the new connection to 17 Tower Dr. Overall, it was a good experience with the General Contractor, Glosage Engineering. He also noted that the charges for the Lomita Dr properties were paid to Glosage in this month's Financial Report; and those were a change order to the CIP work.

c. Roto-Rooter Price Increase -

Hansell described the two service categories that the District receives from Roto-Rooter: Emergency Response and Maintenance. Hansell reviewed the prior increases. The Board asked questions regarding the contract, which Hansell explained still needs to be updated. Other options for service have been explored but a viable alternative has not been identified.

6. Manager's Report:

Hansell noted that it has been an active month for lateral notices and progress is being made. The audit is moving forward with the same company as last year, R.J. Ricciardi. Other items listed in the written report were described.

7. Reports on Outside Meetings:

- a. SASM Board Meeting of 08/13/2021 – Canceled. Gates pointed out the award SASM received for its CIP work, which was described in the GM's emailed report.
- b. District Managers Meeting of 08/11/2021 – Canceled. No Report.

8. Future Agenda Items:

None

9. Directors' Open Time:

Kennedy may not attend next month's meeting.

10. Adjournment:

Motion: To adjourn the meeting at approximately 8:40pm.

ALTO SANITARY DISTRICT

Meeting Minutes

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Moved: Kennedy, seconded by Elam.
Vote: Ayes: Bosenko, Kennedy, Elam, Nash.
Nays: None
Absent: Gates

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE CONFERENCE ROOM OF
THE SEWERAGE AGENCY OF SOUTHERN MARIN, 450 SYCAMORE AVENUE,
MILL VALLEY AT 7:30 P.M., WEDNESDAY, SEPTEMBER 22, 2021**