

ALTO SANITARY DISTRICT
Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 28 July 2021

1. Call to Order and Roll Call:

President Janis Bosenko called the online meeting to order at 7:34 p.m.
Other board Members present: Secretary/Treasurer Tania Kennedy, Director Emily Elam, Director Todd Gates, & Director Marc Nash
Board Members absent: None
Staff present: Manager Bill Hansell

2. Adoption of the Agenda:

Motion: To adopt the agenda as presented.
Moved: Elam, Seconded by Kennedy
Vote: Ayes: Bosenko, Kennedy, Elam, Gates, Nash
Nays: None
Absent: None

3. Visitors to the Meeting and Open Time for Public Expression:

There were no comments from visitors to the meeting.

4. Consent Calendar:

- a. Minutes of the Meeting of 06/23/2021.
- b. Financial Report for June 2021 and July 2021 List of Payments to be approved.

Motion: To adopt the Consent Calendar as presented.
Moved: Kennedy, Seconded by Gates.
Vote: Ayes: Bosenko, Kennedy, Elam, Gates, Nash
Nays: None
Absent: None

5. New Business:

- a. Public Hearing on Termination of Sewer Service for 26 Thomas Dr, Mill Valley, CA 94941, APN: 034-072-42-

The public hearing was opened. Hansell reviewed the history of the District's prior notices to repair and attempts to have the owner bring the private lateral into compliance. The District has allowed the owner four years to address the work and, at this point, Hansell recommends that the Board move forward with its authority under Ordinance 2015-01, Section 430, to correct the work and charge the owner for the associated costs to do so. The owner of 26 Thomas Dr, Mill Valley, CA described the reasons why she has not fixed the problem to date, despite having been issued a construction permit to do so. The board asked extensive questions of the owner and provided suggestions that the owner pursue SASM grants or loans if cost was the main reason for the delay.

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Motion: To postpone action on Ordinance 2015-01's compulsory compliance until August 25th, 2021, by which time the owner must provide proof of a lateral replacement contract with a licensed contractor and a construction start date to the District Manager, or the District will proceed with its own repair.

Moved: Gates, Seconded by Elam.

Vote: Ayes: Bosenko, Kennedy, Elam, Gates, Nash

Nays: None

Absent: None

- b. Certification To Request that the Marin County Board of Supervisors Approve that the Marin County Tax Assessor Add Sewer Lateral Compliance Charges Incurred by the Alto Sanitary District to the Tax Rolls of the Following Properties: 57 Lomita Dr, Mill Valley, CA 94941, APN: 033-091-11; 59 Lomita Dr, Mill Valley, CA 94941, APN: 033-091-10; and 61 Lomita Dr, Mill Valley, CA 94941, APN: 033-091-08

Hansell explained that a motion is needed to certify that the District has incurred expenses to repair the private laterals of the properties as described in the agenda item, and to request that Marin County collect the charges.

Motion: To Request that the Marin County Board of Supervisors Approve that the Marin County Tax Assessor Add Sewer Lateral Compliance Charges Incurred by the Alto Sanitary District to the Tax Rolls of the Following Properties: 57 Lomita Dr, Mill Valley, CA 94941, APN: 033-091-11; 59 Lomita Dr, Mill Valley, CA 94941, APN: 033-091-10; and 61 Lomita Dr, Mill Valley, CA 94941, APN: 033-091-08

Moved: Gates, Seconded by Kennedy.

Vote: Ayes: Bosenko, Kennedy, Elam, Gates, Nash

Nays: None

Absent: None

6. Manager's Report:

Hansell discussed the written report and updated the board on recent work on sewer lateral compliance, including a very difficult lateral connection problem at 17 Tower Dr. President Bosenko noted that discussions with the MVRS agencies regarding collaborations on future contract negotiations or service details reached an impasse due to a lack of interest from the other agencies to pursue changes. Hansell discussed the change from using personal reimbursable charges for things like Zoom payments or VOIP phone service to using the Wells Fargo checking account. Doing so will allow better transparency of the District's expenses and not mix the District Manager's salary with miscellaneous expenses.

7. Reports on Outside Meetings:

- a. SASM Board Meeting of 07/15/2021 – Gates described the planning workshop held at the Community Center and shared a summary of the different SASM projects completed to

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date. Gates highlighted the page showing all the SASM collection system elements. There was also a presentation by the County on the future affects of sea rise, although the area currently experiences that from tidal flooding and storm combinations. Hansell asked if there will be a subsequent capital project list and Gates stated that will come at a later date.

- b. District Managers Meeting of 07/14/2021 – Hansell stated the managers gave updates on each agency’s activities since the last meeting.

8. Future Agenda Items:

Kennedy asked to confirm wifi options at SASM for board meetings.

9. Directors’ Open Time:

Gates noted that his experience on the board has been helpful in understanding the importance of the District’s work and being able to share that info with neighbor’s. Elam and Kennedy concurred and shared their own experiences.

10. Adjournment:

Motion: To adjourn the meeting at approximately 9:02pm.

Moved: Kennedy, seconded by Elam.

Vote: Ayes: Bosenko, Kennedy, Elam, Nash.

Nays: None

Absent: Gates

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE CONFERENCE ROOM OF
THE SEWERAGE AGENCY OF SOUTHERN MARIN, 450 SYCAMORE AVENUE,
MILL VALLEY AT 7:30 P.M., WEDNESDAY, AUGUST 25, 2021**