

ALTO SANITARY DISTRICT

Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 24 March 2021

1. **Call to Order and Roll Call:**

President Janis Bosenko called the online meeting to order at 7:35 p.m.
Other board Members present: Secretary/Treasurer Tania Kennedy, Director Emily Elam, Director Todd Gates, & Director Marc Nash
Board Members absent: None
Staff present: Manager Bill Hansell

2. **Adoption of the Agenda:**

Motion: To adopt the agenda as presented.
Moved: Kennedy, Seconded by Elam.
Vote: Ayes: Bosenko, Elam, Kennedy, Gates, Nash
Nays: None
Absent: None

3. **Visitors to the Meeting and Open Time for Public Expression:**

There were no comments from visitors to the meeting.

4. **Consent Calendar:**

- a. Minutes of the Meeting of 02/24/2021.
- b. Financial Report for February 2021 and March 2021 List of Payments to be approved.

Motion: To adopt the Consent Calendar as presented.
Moved: Gates, Seconded by Kennedy.
Vote: Ayes: Bosenko, Elam, Kennedy, Gates, Nash
Nays: None
Absent: None

5. **New Business:**

- a. Budget Amendment for Joint MVRS Agencies Proposal by R3 Consulting Group –

Hansell explained that the proposed agreement would focus on the comparative study of rates and services that MVRS provides to Alto and eight other agencies. The information will be helpful in determining future agreements and options for service. Almonte Sanitary District President Lew Kious commented in favor of the proposal and said it would benefit all the agencies moving forward.

Motion: To approve the proposed agreement and a budget amendment of \$3,000 for FY2020-2021 to pay for Alto Sanitary District's share of the study.
Moved: Gates, Seconded by Kennedy.

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Vote: Ayes: Bosenko, Elam, Kennedy, Gates, Nash

Nays: None

Absent: None

6. **Manager's Report:**

Hansell presented his written report covering management activity since the last meeting. He noted that \$50,000 was moved earlier in the day from the District's general fund to its reserve account so the reserve balance is nearing \$500,000. Since the upcoming capital project will be lower than expected, he anticipates being able to move another \$150K into the reserves by the Fall so it will fall in the middle of the board's target range of \$500K-\$800K.

7. **Reports on Outside Meetings:**

- a. SASM Board Meeting of 03/18/2021 – Gates said that discussion was focused on the loss of some employees to neighboring agencies due to better salary offerings. SASM will be studying local salaries to see how it compares. Gates also noted that the emergency repairs to the digester cap are proceeding but the cost of the work has increased due to higher quality specs that are required.
- b. District Managers Meeting of 03/10/2021 – Hansell said the managers discussed the BACWA update on pending Water Board regulation changes and how they would affect collection agencies. New requirements would especially burden small systems like Alto's. The managers also discussed the SASM digester repair update. The City of Mill Valley and Homestead Valley Sanitary District are undergoing Prop 218 rate increase proposals. The City of Mill Valley is changing the structure of its rates to a mixed basis (EDU + Water Use similar to TCSD.) Hansell asked the SASM manager about employee fraud/error insurance but SASM consists of CMV employees and the city is covered by its own insurance in this area. Hansell will inquire about a separate policy for Alto. CMV is reviewing its lateral ordinance and, finally, TCSD is utilizing the large bond it acquired to move forward on multiple CIP projects.

8. **Future Agenda Items:**

None

9. **Directors' Open Time:**

Kennedy inquired about the quality of road patching work on Meadow Dr and Hansell said he would look into it.

10. **Adjournment:**

Motion: To adjourn the meeting at approximately 8:05pm.

Moved: Kennedy, seconded by Elam.

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Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash.

Nays: None

Absent: None

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE CONFERENCE ROOM OF
THE SEWERAGE AGENCY OF SOUTHERN MARIN, 450 SYCAMORE AVENUE,
MILL VALLEY AT 7:30 P.M., WEDNESDAY, APRIL 28, 2021**