

ALTO SANITARY DISTRICT

Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 28 October 2020

1. **Call to Order and Roll Call:**

President Janis Bosenko called the online meeting to order at 7:32 p.m.

Other board Members present: Secretary/Treasurer Tania Kennedy, Director Todd Gates, & Director Marc Nash

Board Members absent: Director Emily Elam

Staff present: Manager Bill Hansell

2. **Adoption of the Agenda:**

Motion: To adopt the agenda as presented.

Moved: Kennedy, Seconded by Nash.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash

Nays: None

Absent: Elam

3. **Visitors to the Meeting and Open Time for Public Expression:**

There were no visitors to the meeting.

4. **Consent Calendar:**

a. Minutes of the Meeting of 09/23/2020.

b. Financial Report for September 2020 and October 2020 List of Payments to be approved.

Motion: To approve the Consent Calendar, as submitted.

Moved: Nash, seconded by Gates.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash.

Nays: None

Absent: Elam

5. **New Business:**

a. Resolution 2020-08 – Resolution of the Alto Sanitary District Board of Directors Adopting a Conflict of Interest Code:

A required update to the District's Conflict of Interest Code was reviewed.

Motion: To approve the Conflict of Interest Code as proposed.

Moved: Gates, seconded by Kennedy.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash.

Nays: None

Absent: Elam

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- b. Capital Improvement Project FY2020-2021 – Review/Discuss proposal from Nute Engineering for the next CIP:

Hansell presented Nute Engineering’s recommendations for the FY2020-21 CIP scope and recommended acceptance.

Motion: To approve the FY2020-21 CIP scope as proposed.

Moved: Kennedy, seconded by Nash.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash.

Nays: None

Absent: Elam

6. **Manager’s Report:**

Hansell presented his written report covering management activity since the last meeting.

7. **Reports on Outside Meetings:**

- a. SASM Board Meeting of 10/15/20 – Gates noted that the meeting was focused on a closed session with no action to report.
- b. District Managers Meeting of 10/14/20 – There was no additional info to report.

8. **Future Agenda Items:**

Gates asked Lew Kious of Almonte SD about the effort to coordinate on solid waste/recycling contracts and he replied that it was in the works. Hansell stated he needs to set up a follow up meeting with the agencies to discuss a draft proposal to study it. Bosenko asked Hansell to proceed with that so that contract start dates can be coordinated.

9. **Directors’ Open Time:**

Kennedy stated she may not be available for the regular November board mtg. Gates may also have a conflict for the meeting.

10. **Adjournment:**

Motion: To adjourn the meeting at approximately 8:06pm.

Moved: Kennedy, seconded by Nash.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash

Nays: None

Absent: Elam

Minutes respectfully submitted by Bill Hansell.

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**THE NEXT REGULAR MEETING WILL BE HELD IN THE CONFERENCE ROOM OF
THE SEWERAGE AGENCY OF SOUTHERN MARIN, 450 SYCAMORE AVENUE,
MILL VALLEY AT 7:30 P.M., WEDNESDAY, NOVEMBER 25, 2020**