

# ALTO SANITARY DISTRICT

## Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 27 May 2020

### 1. **Call to Order and Roll Call:**

President Janis Bosenko called the online meeting to order at 7:35 p.m.

Other board Members present: Emily Elam, Todd Gates, Tania Kennedy, & Marc Nash

Board Members absent: None

Staff present: Manager Bill Hansell

### 2. **Adoption of the Agenda:**

*Motion: To adopt the agenda as presented.*

*Moved: Kennedy, seconded by Elam.*

*Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash*

*Nays: None*

*Absent: None*

### 3. **Visitors to the Meeting and Open Time for Public Expression:**

There were no visitors to the meeting.

### 4. **Consent Calendar:**

a. Minutes of the Meetings of 04/22/20.

b. Financial Report for April 2020 and May 2020 List of Payments to be approved.

*Motion: To approve the Consent Calendar, as submitted.*

*Moved: Kennedy, seconded by Gates.*

*Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash.*

*Nays: None*

*Absent: None*

### 5. **New Business:**

a. Capital Improvement Project FY2019-20 – Hansell provided an update on execution of the Change Order scope.

b. MVRS Rate Increase Proposal – Hansell explained that MVRS has decided to defer its request for a rate increase until the Fall.

c. Closed Session on District Manager performance evaluation – A closed session was not required. A motion was made concerning the District Manager's compensation, as follows:

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*Motion:* To increase the District Manager's salary for Fiscal Year 2020-2021 by 4%.

*Moved:* Gates, seconded by Kennedy.

*Vote:* Ayes: Bosenko, Elam, Gates, Kennedy, Nash.

*Nays:* None

*Absent:* None

d. Report from closed session – None.

e. Draft FY2020-21 Budget – Hansell explained the draft budget update and noted the final budget will be adopted at the June meeting. The directors discussed the board compensation and noted it had not been revised in many years. Hansell provided comparisons from other agencies which showed a wide range with some providing substantially more salary and/or benefits. A proposed resolution will be included for the June meeting to increase the director's compensation for meetings from \$100 to \$125 and for the President/Board Chair from \$125 to \$150. The budget will be updated to accommodate the new amount if passed.

### 6. Manager's Report:

Hansell presented his written report covering management activity since the last meeting.

### 7. Reports on Outside Meetings:

a. SASM Board Meeting of 05/21/20 – Gates updated the board on SASM's activities.

b. District Managers Meeting of 05/13/20 – Hansell noted that the managers discussed the same issues covered in the SASM meeting.

### 8. Future Agenda Items:

None

### 9. Directors' Open Time:

None

### 10. Adjournment:

*Motion:* To adjourn the meeting at approximately 8:30pm.

*Moved:* Kennedy, seconded by Elam.

*Vote:* Ayes: Bosenko, Elam, Gates, Kennedy, Nash

*Nays:* None

*Absent:* None

# **ALTO SANITARY DISTRICT**

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Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE CONFERENCE ROOM OF  
THE SEWERAGE AGENCY OF SOUTHERN MARIN, 450 SYCAMORE AVENUE,  
MILL VALLEY AT 7:30 P.M., WEDNESDAY, JUNE 24, 2020**