

ALTO SANITARY DISTRICT

Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 22 January 2020

1. **Call to Order and Roll Call:**

President Janis Bosenko called the meeting to order at 7:30 p.m.

Other board Members present: Todd Gates, Tania Kennedy, & Marc Nash

Board Members absent: Emily Elam

Staff present: Manager Bill Hansell

2. **Adoption of the Agenda:**

Motion: To adopt the agenda as presented.

Moved: Kennedy, seconded by Gates.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash

Nays: None

Absent: Elam

3. **Visitors to the Meeting and Open Time for Public Expression:**

There were no visitors to the meeting.

4. **Consent Calendar:**

a. Minutes of the Meetings of 12/18/19.

b. Financial Report for December 2019 and January 2020 List of Payments to be approved.

Motion: To approve the Consent Calendar, as submitted.

Moved: Kennedy, seconded by Nash.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash.

Nays: None

Absent: Elam

5. **New Business:**

Capital Improvement Project FY2019-20 – Review/Discuss bid submittals & recommendation by Nute Engineering for award.

Motion: To accept the lowest bid and award the project to APB Engineering, Inc.

Moved: Kennedy, seconded by Nash.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash.

Nays: None

Absent: Elam

6. **Manager's Report:**

Hansell presented his written report covering management activity since the last meeting.

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Motion: To return LAFCO's "Affected Agency Consent Form" re: 70 N. Knoll Rd with no comments.

Moved: Kennedy, seconded by Gates.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash.

Nays: None

Absent: Elam

7. **Reports on Outside Meetings:**

- a. SASM Board Meeting of 01/16/20 – The meeting is pending. The agenda was discussed.
- b. District Managers Meeting of 01/08/20 – Hansell discussed the ongoing EDU and 1992 ordinance study by the SASM consultant, Mark Hildebrand, including the idea of using MMWD usage data instead of EDU counts to determine the proportional shared O&M costs of SASM.

8. **Future Agenda Items:**

None

9. **Directors' Open Time:**

Gates noted that the Maintenance Schedule which Hansell presented was helpful.

10. **Adjournment:**

Motion: To adjourn the meeting at approximately 8:35pm.

Moved: Kennedy, seconded by Bosenko.

Vote: Ayes: Bosenko, Gates, Kennedy, Nash

Nays: None

Absent: Elam

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE CONFERENCE ROOM OF
THE SEWERAGE AGENCY OF SOUTHERN MARIN, 450 SYCAMORE AVENUE,
MILL VALLEY AT 7:30 P.M., WEDNESDAY, FEBRUARY 26, 2020**