

**ALTO SANITARY DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF WEDNESDAY, SEPTEMBER 25, 2019**

**1. Call to Order and Roll Call:**

Director Todd Gates called the meeting to order at 7:31 p.m.  
Other board Members present: Directors Emily Elam & Marc Nash  
Board Members absent: President Janis Bosenko, Secretary Tania Kennedy  
Staff present: Manager Bill Hansell

**2. Adoption of the Agenda:**

*Motion: To adopt the agenda as presented.*  
*Moved: Elam, seconded by Gates.*  
*Vote: Ayes: Elam, Gates, Nash*  
*Nays: None*  
*Absent: Bosenko, Kennedy*

**3. Visitors to the Meeting and Open Time for Public Expression:**

There were no visitors to the meeting.

**4. Consent Calendar:**

- a. Minutes of the Meetings of 09/25/19.
- b. Financial Report for August 2019 and September 2019 List of Payments to be approved.

*Motion: To approve the Consent Calendar, as submitted.*  
*Moved: Gates, seconded by Elam.*  
*Vote: Ayes: Elam, Gates, Nash*  
*Nays: None*  
*Absent: Bosenko, Kennedy*

**5. New Business:**

- a. Capital Improvement Project FY2019-20 – Review/Discuss progress.

Hansell stated that Nute is moving forward on the CIP by investigating the existing conditions and starting schematic drawings.

- b. Lateral Compliance Issues – Update on non-compliance properties.

Hansell updated the Board on non-compliant properties and potential public hearings to address overdue fees.

**6. Manager's Report:**

Hansell presented his written report covering management activity since the last meeting.

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**7. Reports on Outside Meetings:**

- a. SASM Board Meeting of 09/19/19 – Gates reviewed the meeting.
- b. District Managers Meeting of 09/11/19 – Hansell presented a summary of the meeting.

**8. Future Agenda Items:**

None.

**9. Directors' Open Time:**

None

**10. Adjournment:**

*Motion: To adjourn the meeting at approximately 9:00 pm.*

*Moved: Elam, seconded by Nash*

*Vote: Ayes: Elam, Gates, Nash*

*Nays: None*

*Absent: Bosenko, Kennedy*

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE CONFERENCE ROOM OF THE  
SEWERAGE AGENCY OF SOUTHERN MARIN, 450 SYCAMORE AVENUE,  
MILL VALLEY AT 7:30 P.M., WEDNESDAY, OCTOBER 23, 2019**