

ALTO SANITARY DISTRICT
P.O. BOX 163, MILL VALLEY, CA 94942; PHONE: (415) 388-3696
Regular meeting of the Board of Directors held at the
Sewerage Agency of Southern Marin, 450 Sycamore Avenue, Mill Valley, CA
7:30 P.M. WEDNESDAY, APRIL 24th, 2024

AGENDA

- 1. Call to Order**
- 2. Public Open Time** – *The Public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. State law prohibits Board action on any item not listed on the agenda. Please avoid repetition and please limit your comments to three minutes.*
- 3. Consent Calendar** – *The following items listed are considered routine and may be approved by a single motion without discussion. The Board President or any Board Director or the public may request that any item listed under the Consent Calendar be removed and action taken separately. In the event an item is removed from the Consent Calendar, it shall be considered in its numerical order.*
 - a.** Approval of the Minutes of the Regular Meeting of 02/28/2024.
 - b.** Approval of February and March 2024 Financial Reports & March and April 2024 List of Payments.
- 4. New Business** –
 - a.** Storage of Alto Record Documents – Discuss options for additional storage space for District records beyond the single file cabinet at SASM. Options include rental storage, document scanning and shredding services (requires additional staff time to process, or requesting more space for Alto and other Districts, e.g. HVSD and Almonte SD, at the SASM facility.
Potential Action = Review and agree upon an option to pursue.
- 5. Manager’s Report** – Update on staff activities to date.
- 6. Reports on Recent Outside Meetings**
 - a.** SASM Board meeting of 03/21/2024 & 04/18/2024
 - b.** District Managers meeting of 03/13/2024 (Canceled) & 04/10/2024
- 7. Future Agenda Items** – This section allows the Board to suggest possible agenda items at future meetings. Suggested agenda items should be classified as “Near Term” or “Long Term”. No actions will be taken at this time.
- 8. Directors Open Time** – Information Only. No actions to be taken.
- 9. Adjournment**

The next regular meeting will be held in the conference room of Sewerage Agency of Southern Marin, 450 Sycamore Ave, Mill Valley, CA, unless noticed otherwise on the district’s website, on **Wednesday, May 22nd, 2024, 7:30pm.**