

ALTO SANITARY DISTRICT
P.O. BOX 163, MILL VALLEY, CA 94942; PHONE & FAX: (415) 388-3696

**Regular meeting of the Board of Directors held at the
Sewerage Agency of Southern Marin, 450 Sycamore Avenue, Mill Valley, CA
7:30 P.M. WEDNESDAY, DECEMBER 27, 2017**

AGENDA

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Public Open Time** – *The Public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. State law prohibits Board action on any item not listed on the agenda. Please avoid repetition and please limit your comments to three minutes.*
- 4. Consent Calendar** – *The following items listed are considered routine and may be approved by a single motion without discussion. The Board President or any Board Director or the public may request that any item listed under the Consent Calendar be removed and action taken separately. In the event an item is removed from the Consent Calendar, it shall be considered in its numerical order.*
 - a.** Approval of the Minutes of the Regular Meeting of 11/22/17.
 - b.** Approval of November 2017 Financial Report and December 2017 List of Payments.
- 5. New Business**
 - a.** Resolution 2017-04 – A Resolution Accepting Completion of the FY2016-17 Capital Improvement Project.
Recommended Action – Approve resolution and approve payments.
 - b.** Capital Improvement Project FY2017-18 – Planning update.
Pending Action – Discuss/Direct District Manager as needed.
 - c.** Draft FY2016-17 Audit – Review.
Pending Action – Discuss the draft audit and recommend final audit review for the regular January board meeting.
 - d.** Election of Officers for the Alto Sanitary District Board of Directors for Calendar Year 2018.
 - e.** Public Outreach for Alto Sanitary District Issues – Discuss options & priorities.
Pending Action – Discuss/Direct District Manager as needed.
- 6. Manager’s Report** – Update on staff activities to date
- 7. Reports on Recent Outside Meetings**
 - a.** SASM Board meeting of 12/21/17
 - b.** District Managers meeting of 12/13/17

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AGENDA (Continued)

- 8. Future Agenda Items** – This section allows the Board to suggest possible agenda items at future meetings. Suggested agenda items should be classified as “Near Term” or “Long Term”. No actions will be taken at this time.
- 9. Directors Open Time** – Information Only. No actions to be taken.
- 10. Adjournment**

**The next regular meeting will be held in the conference room of
Sewerage Agency of Southern Marin, 450 Sycamore Ave, Mill Valley, CA
Wednesday, January 24, 2018, 7:30pm**