

# ALTO SANITARY DISTRICT

P.O. BOX 163, MILL VALLEY, CA 94942; PHONE & FAX: (415) 388-3696

**Regular meeting of the Board of Directors held at the  
Sewerage Agency of Southern Marin, 450 Sycamore Avenue, Mill Valley, CA  
7:30 P.M. WEDNESDAY, AUGUST 23, 2017**

## AGENDA

1. **Call to Order**
2. **Approval of the Agenda**
3. **Public Open Time** – *The Public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. State law prohibits Board action on any item not listed on the agenda. Please avoid repetition and please limit your comments to three minutes.*
4. **Consent Calendar** – *The following items listed are considered routine and may be approved by a single motion without discussion. The Board President or any Board Director or the public may request that any item listed under the Consent Calendar be removed and action taken separately. In the event an item is removed from the Consent Calendar, it shall be considered in its numerical order.*
  - a. Approval of the Minutes of the Regular Meeting of 07/26/17.
  - b. Approval of July 2017 Financial Report and August 2017 List of Payments.
5. **New Business**
  - a. Appointment of a new Director to Fill the Vacant Board Position.  
Pending Action – Review applications and consider appointment.
  - b. Alto EDU Count for 2017-18 – Review of County Submittal.  
Pending Action – Discuss/Direct District Manager as needed.
  - c. Capital Improvement Project FY2016-17 – Progress update.  
Pending Action – Discuss/Direct District Manager as needed.
  - d. Public Outreach for Alto Sanitary District Issues – Discuss Options & Priorities.  
Pending Action – Discuss/Direct District Manager as needed.
  - e. Properties Requiring Sewer Lateral Inspections/Repairs – Progress update.  
Pending Action – Discuss/Direct District Manager as needed.
  - f. District staffing needs re: DM Job Description and part-time assistance.  
Pending Action – Discuss and direct District Manager as needed.
6. **Manager’s Report** – Update on staff activities to date
7. **Reports on Outside Meetings**
  - a. SASM Board meeting – 08/17/17
  - b. District Managers’ meeting – No Report (August meeting was canceled.)

8. **Future Agenda Items** – This section allows the Board to suggest possible agenda items at future meetings. Suggested agenda items should be classified as “Near Term” or “Long Term”. No actions will be taken at this time.
9. **Directors Open Time** – Information Only. No actions to be taken.
10. **Adjournment**

**The next regular meeting will be held in the conference room of  
Sewerage Agency of Southern Marin, 450 Sycamore Ave, Mill Valley, CA  
Wednesday, September 27, 2017, 7:30pm**