ALTO SANITARY DISTRICT

RESOLUTION 2022-09

A RESOLUTION ADOPTING THE BUDGET FOR FISCAL YEAR 2022-2023

WHEREAS, as part of its approval of the Annual Budget for Fiscal Year 2022-2023 the Board of Directors duly considered the annual expenditures necessary for the Alto Sanitary District; and

WHEREAS, the Board moved to adopt the budget in its final form, which is attached hereto as "Exhibit A", as being a factual statement of the expected revenues and expenditures for the District's financial status for the period of said fiscal year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Alto Sanitary District, Marin County, California, that the budget for fiscal year 2022-23, based on an annual sewer service charge of \$1,500.00 per Equivalent Dwelling Unit (EDU) as previously adopted in Ordinance 2016-01, is hereby approved and adopted.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Alto Sanitary District held on June 22, 2022, by the following vote:

Ayes:

Bosenko, Gates, Kennedy, Nash

Noes:

None

Abstain: None

Absent: None

Janis Bosenko, Board President

ania Kennedy, District Secretary

Alto Sanitary District

Budget for Fiscal Year 2022-23 - FINAL

Operating Revenue 784,286 784,000 100% Frogram Revenues (Sewer Service Charges) FY21/22 = 1,500/EDU 784,286 784,000 96% Franchise Fees (MVRS) 16,628 16,000 96% Marin Housing Authority Sewer Fee 84,000 84,000 99% Permits & Fees 00,0062 894,000 99% Non-Operating Revenue 900,062 894,000 99% Non-Operating Revenue 80,006 57,443 95% Aid from Govt Agencies (HOPTR) 209 150 72% Aid from Govt Agencies (HOPTR) 209 150 72% Interest 311 5,500 1768% Grant 20,118 0 20,118 0 Expenses Exp	Revenue				
Program Revenues (Sewer Service Charges) FY21/22 = 1,500/EDU 784,286 784,000 100% Franchise Fees (MVRS) 116,628 16,000 96% aloo 100% BA,000 99% BA,000 <t< td=""><td>Item</td><td></td><td>FY21-22 Proj</td><td>FY22-23 Budget</td><td>%</td></t<>	Item		FY21-22 Proj	FY22-23 Budget	%
Franchise Fees (MVRS) 16,628 16,000 96% Marin Housing Authority Sewer Fee 84,000 84,000 100% Permits & Fees 15,148 10,000 66% Poperating Revenue 900,062 894,000 99% Non-Operating Revenue 1900,062 894,000 99% Property Taxes 60,506 57,443 95% Excess ERAF 32,868 0 0% Aid from Govt Agencies (HOPTR) 209 150 72% Interest 311 5,500 176 Grant Non-Operating Revenue: 114,012 63,093 55% Total Revenue: 1,014,074 957,093 94% Expenses	Operating Revenue				
Marin Housing Authority Sewer Fee 84,000 100% Permits & Fees Operating Revenue: 900,062 894,000 99% Non-Operating Revenue Operating Revenue 894,000 99% Property Taxes 60,506 57,443 95% Excess ERAF 32,668 0 0 Aid from Govt Agencies (HOPTR) 209 150 72% Interest 311 5,500 1768% Grant Non-Operating Revenue: 114,012 63,093 55% Total Revenue: 1,014,074 957,093 94% Expenses	Program Revenues (Sewer Service Charge	ges) FY21/22 = 1,500/EDU	784,286	784,000	100%
Permits & Fees	Franchise Fees (MVRS)		16,628	16,000	96%
Non-Operating Revenue Property Taxes 60,506 57,443 95%	Marin Housing Authority Sewer Fee		84,000	84,000	100%
Non-Operating Revenue Property Taxes 60,506 57,443 395 Excess ERAF 32,868 0 0 0	Permits & Fees		15,148	10,000	66%
Property Taxes 60,506 57,443 95% Excess ERAF 32,868 0 0 Aid from Govt Agencies (HOPTR) 209 150 72% Interest 311 5,500 1768% Grant Non-Operating Revenue: 114,012 63,093 55% Total Revenue: 1,014,074 957,093 94% Expenses Sewage Treatment Sewage Treatment SASM 353,337 365,257 103% Sewer System Maintenance Cleaning 22,000 25,000 114% Televising Program 0 3,000 Repairs 0 1,000 Lateral Rehab Prog (Inspections) 0 1,000 Underground Service Alert 7,500 8,000 107% Smoke Testing 0 22,300 12,000 Vordessional Services 1,000 1,200 259% Professional Services 576 750 120% Marin County Admin Fee		Operating Revenue:	900,062	894,000	99%
Excess ERAF 32,868 0 0 0%	Non-Operating Revenue				
Aid from Govt Agencies (HOPTR) Interest 311 5,500 1768% Grant 20,118 0 Non-Operating Revenue: 114,012 63,093 55% Total Revenue: 1,014,074 957,093 94%	Property Taxes		60,506	57,443	95%
Interest 311 5,500 1768% 17081 1709 17081 1709	Excess ERAF		32,868	0	0%
Grant Non-Operating Revenue: 114,012 63,093 55% Total Revenue: 1,014,074 957,093 94% Expenses Sewage Treatment SASM 353,337 365,257 103% Sewage Treatment SASM 353,337 365,257 103% Sewer System Maintenance Cleaning 22,000 25,000 114% Televising Program 0 3,000 25,000 114% Televising Program 0 5,000 100% 100% Repairs 0 1,000 1,000 100%<	Aid from Govt Agencies (HOPTR)		209	150	72%
Non-Operating Revenue: 114,012 63,093 55% Total Revenue: 1,014,074 957,093 94% Sewage Treatment Sewage Treatment SASM Sewage Treatment: 353,337 365,257 103% Sewage Treatment SASM Sewage Treatment: 353,337 365,257 103% Sewer System Maintenance 22,000 25,000 114% Televising Program 0 3,000 Repairs 0 5,000 Lateral Rehab Prog (Inspections) 0 1,000 Underground Service Alert 7,500 8,000 107% Smoke Testing 0 22,300 Unscheduled Services 0 12,000 Very Sewer System Maintenance: 29,500 76,300 259% Professional Services 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Admin Fees 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Encroachment Fee 980 980 100% CSDA Dues 3,154 3,200 101% PO Box Fee 162 162 106 100% SWRCB 3,226 3,500 105% Underground Service Alerts Fees 329 1,400 426% Audit 7,950 8,000 101% Bookkeeping 2,029 2,100 103% EDU Consultant 0 0 0 Legal 1,500 3,000 200% MarinMap Membership Share 3,875 100%	Interest		311	5,500	1768%
Total Revenue: 1,014,074 957,093 94%	Grant		20,118	0	
Sewage Treatment Sewage Trea		Non-Operating Revenue:	114,012	63,093	55%
Sewage Treatment 353,337 365,257 103% Sewage Treatment SASM Sewage Treatment: 353,337 365,257 103% Sewer System Maintenance 22,000 25,000 114% Televising Program 0 3,000 Repairs 0 5,000 Lateral Rehab Prog (Inspections) 0 1,000 Underground Service Alert 7,500 8,000 107% Smoke Testing 0 22,300 Unscheduled Services 0 12,000 Sewer System Maintenance: 29,500 76,300 259% Professional Services 0 1,200 259% Professional Services 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Admin Fees 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Encroachment Fee 980 980 100% CSDA Dues 3,154 3,200 101% PO Box Fee<		Total Revenue:	1,014,074	957,093	94%
Sewage Treatment 353,337 365,257 103% Sewage Treatment SASM Sewage Treatment: 353,337 365,257 103% Sewer System Maintenance 22,000 25,000 114% Televising Program 0 3,000 Repairs 0 5,000 Lateral Rehab Prog (Inspections) 0 1,000 Underground Service Alert 7,500 8,000 107% Smoke Testing 0 22,300 Unscheduled Services 0 12,000 Sewer System Maintenance: 29,500 76,300 259% Professional Services 0 1,200 259% Professional Services 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Admin Fees 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Encroachment Fee 980 980 100% CSDA Dues 3,154 3,200 101% PO Box Fee<					
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Sewage Treatment: 353,337 365,257 103% Sewer System Maintenance Cleaning 22,000 25,000 114% Televising Program 0 3,000 Repairs 0 5,000 Lateral Rehab Prog (Inspections) 0 1,000 107% Underground Service Alert 7,500 8,000 107% Smoke Testing 0 22,300 12,000 Unscheduled Services 0 12,000 259% Professional Services 0 1,200 259% Professional Services 1,000 1,200 259% Professional Services 1,000 1,200 259% Professional Services 1,000 1,200 259% Professional Services 980 980 120% LAFCO Dues 576 750 130% Marin County Encroachment Fee 980 980 100% CSDA Dues 3,154 3,200 101% SWRCB 3,326 3,500 105% </td <td>_</td> <td></td> <td></td> <td></td> <td></td>	_				
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Cleaning 22,000 25,000 114% Televising Program 0 3,000 Repairs 0 5,000 Lateral Rehab Prog (Inspections) 0 1,000 Underground Service Alert 7,500 8,000 107% Smoke Testing 0 22,300 12,000 100		Sewage Treatment:	353,337	365,257	103%
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Lateral Rehab Prog (Inspections) 0 1,000 Underground Service Alert 7,500 8,000 107% Smoke Testing 0 22,300 Unscheduled Services 0 12,000 Professional Services Marin County Admin Fees 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Encroachment Fee 980 980 100% CSDA Dues 3,154 3,200 101% PO Box Fee 162 162 106 SWRCB 3,326 3,500 105% Underground Service Alerts Fees 329 1,400 426% Audit 7,950 8,000 101% Bookkeeping 2,029 2,100 103% EDU Consultant 0 0 Legal 1,500 3,000 200% MarinMap Membership Share 3,875 100%	Televising Program		0	3,000	
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Unscheduled Services 0 12,000 Sewer System Maintenance: 29,500 76,300 259% Professional Services Marin County Admin Fees 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Encroachment Fee 980 980 100% CSDA Dues 3,154 3,200 101% PO Box Fee 162 162 100% SWRCB 3,326 3,500 105% Underground Service Alerts Fees 329 1,400 426% Audit 7,950 8,000 101% Bookkeeping 2,029 2,100 103% EDU Consultant 0 0 Legal 1,500 3,000 200% MarinMap Membership Share 3,875 3,875 100%	Underground Service Alert		7,500	8,000	107%
Sewer System Maintenance: 29,500 76,300 259%	Smoke Testing		0	22,300	
Professional Services Marin County Admin Fees 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Encroachment Fee 980 980 100% CSDA Dues 3,154 3,200 101% PO Box Fee 162 162 100% SWRCB 3,326 3,500 105% Underground Service Alerts Fees 329 1,400 426% Audit 7,950 8,000 101% Bookkeeping 2,029 2,100 103% EDU Consultant 0 0 Legal 1,500 3,000 200% MarinMap Membership Share 3,875 3,875 100%	Unscheduled Services		0	12,000	
Marin County Admin Fees 1,000 1,200 120% LAFCO Dues 576 750 130% Marin County Encroachment Fee 980 980 100% CSDA Dues 3,154 3,200 101% PO Box Fee 162 162 100% SWRCB 3,326 3,500 105% Underground Service Alerts Fees 329 1,400 426% Audit 7,950 8,000 101% Bookkeeping 2,029 2,100 103% EDU Consultant 0 0 Legal 1,500 3,000 200% MarinMap Membership Share 3,875 3,875 100%	S	Sewer System Maintenance:	29,500	76,300	259%
LAFCO Dues 576 750 130% Marin County Encroachment Fee 980 980 100% CSDA Dues 3,154 3,200 101% PO Box Fee 162 162 100% SWRCB 3,326 3,500 105% Underground Service Alerts Fees 329 1,400 426% Audit 7,950 8,000 101% Bookkeeping 2,029 2,100 103% EDU Consultant 0 0 Legal 1,500 3,000 200% MarinMap Membership Share 3,875 3,875 100%	Professional Services				
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CSDA Dues 3,154 3,200 101% PO Box Fee 162 162 100% SWRCB 3,326 3,500 105% Underground Service Alerts Fees 329 1,400 426% Audit 7,950 8,000 101% Bookkeeping 2,029 2,100 103% EDU Consultant 0 0 Legal 1,500 3,000 200% MarinMap Membership Share 3,875 3,875 100%	LAFCO Dues		576	750	130%
CSDA Dues 3,154 3,200 101% PO Box Fee 162 162 100% SWRCB 3,326 3,500 105% Underground Service Alerts Fees 329 1,400 426% Audit 7,950 8,000 101% Bookkeeping 2,029 2,100 103% EDU Consultant 0 0 Legal 1,500 3,000 200% MarinMap Membership Share 3,875 3,875 100%	Marin County Encroachment Fee		980	980	
PO Box Fee 162 162 100% SWRCB 3,326 3,500 105% Underground Service Alerts Fees 329 1,400 426% Audit 7,950 8,000 101% Bookkeeping 2,029 2,100 103% EDU Consultant 0 0 Legal 1,500 3,000 200% MarinMap Membership Share 3,875 3,875 100%	•		3,154	3,200	
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Legal 1,500 3,000 200% MarinMap Membership Share 3,875 3,875 100%					10370
MarinMap Membership Share 3,875 3,875 100%					200%
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	Marketing & Public Outreach				100%

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Alto Sanitary District

Budget for Fiscal Year 2022-23 - FINAL

Professional Development (CWEA Cert, Etc)	0	500	
Engineering Consultants (GIS,EPA,SSMP)	2,921	10,000	342%
Engineering Consultants (Lateral Oversight)	6,617	10,000	151%
Engineering Consultants (Other)	0	4,000	
Professional Services:	38,869	57,167	147%
Administration Costs			
Insurance: CSRMA	2,546	3,000	118%
Election Notices and Fees	0	1,000	
Office Expenses (Postage, Printing, Supplies)	700	800	114%
Utilities (Office Phone, Website, Zoom)	800	2,500	313%
Miscellaneous (Parking, Mileage, Misc Charges)	12,677	0	
Administration Costs:	16,723	7,300	44%
Payroll Expenses			
Payroll for Manager (Increase approved on 05/25/2022)	51,480	54,826	106.5%
Stipends for Board (includes YTD Special Mtgs)	8,550	9,500	111%
Management of Special Projects	0	15,000	
Employer Taxes	5,500	5,500	100%
Payroll Service	1,225	1,400	114%
Payroll Bank Account Fees	0	0	
Payroll Expenses:	66,755	86,226	129%
Total Operating Expenses:	505,184	592,250	117%
Net Operations (Revenue - Expenses):	508,890	364,843	72%
CIP Program/Rehabilitation (Hard and Soft Costs)			
FY20_21 CIP - East Blithedale (Final Payments)	42,609	0	
FY21_22 CIP - Meadow Dr (\$835,322 Bid + Est Soft Cost)	33,000	850,000	
FY22_23 CIP - TBD	0	150,000	
Total CIP Expense:	75,609	1,000,000	
Est. End of Fiscal Year Account Balances:	300		
Operations Fund Cash Balance (Incl \$100K transfer to Reserves):	780,000	44,843	
Reserve Fund Cash Balance (Incl est interest & transfers):	535,393	635,393	
Total Ending Cash Balance:	1,315,393	680,236	

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