

ALTO SANITARY DISTRICT

RESOLUTION 2017-03

**A RESOLUTION ADOPTING THE BUDGET FOR
FISCAL YEAR 2017-2018**

WHEREAS, as part of its approval of the Annual Budget for Fiscal Year 2017-18 the Board of Directors duly considered the annual expenditures necessary for the Alto Sanitary District; and

WHEREAS, the Board moved to adopt the budget in its final form, which is attached hereto as "Exhibit A", as being a factual statement of the expected revenues and expenditures for the District's financial status for the period of said fiscal year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Alto Sanitary District, Marin County, California, that the budget for fiscal year 2017-18, based on an annual sewer service charge of \$1,250.00 per Equivalent Dwelling Unit (EDU) as previously adopted in Ordinance 2016-01, was approved and adopted in the June 28th, 2017 Board of Directors meeting.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Alto Sanitary District held on the 26th day of July, 2017, by the following vote:

Ayes: Bosanko, Gainer, Cates, Kennedy

Noes: —

Abstain: —

Absent: —

Janis Bosanko
Chair

[Signature]
District Secretary

Alto Sanitary District
 Budget for Fiscal Year 2017-18 as Adopted 06/28/17

Revenue			
<i>Item</i>	<i>FY16-17 Proj</i>	<i>FY17-18 Budget</i>	<i>%</i>
Operating Revenue			
Program Revenues (Sewer Service Charges)	539,126	695,870	129%
Franchise Fees (MVRS)	14,071	13,500	96%
Marin Housing Authority Sewer Fee	61,600	61,600	100%
Permits & Fees	35,804	10,000	28%
Operating Revenue:	650,601	780,970	120%
Non-Operating Revenue			
Property Taxes	46,505	46,000	99%
Excess ERAF	20,841	16,500	79%
Aid from Govt Agencies (HOPTR)	164	250	152%
Interest	478	500	105%
Non-Operating Revenue:	67,988	63,250	93%
Total Revenue:	718,589	844,220	117%

Expenses			
Sewage Treatment			
Sewage Treatment SASM	202,314	258,764	128%
Sewage Treatment:	202,314	258,764	128%
Sewer System Maintenance			
Cleaning	24,809	25,000	101%
Televising Program	208	1,600	769%
Repairs	402	9,500	2363%
Lateral Rehab Prog (Inspections)	0	1,000	
Underground Service Alert	9,523	7,500	79%
Unscheduled Services	5,107	0	
Sewer System Maintenance:	40,049	44,600	111%
Professional Services			
Marin County Admin Fees	0	1,200	
LAFCO Dues	442	450	102%
Marin County Encroachment Fee	490	490	100%
CSDA Dues	0	2,000	
PO Box Fee	106	106	100%
SWRCB	2,088	2,100	101%
Underground Service Alerts Fees	0	263	
Audit	6,000	6,000	100%
Bookkeeping	1,119	1,000	89%
Legal	1,443	2,450	170%
MarinMap Membership Share	0	3,875	
Engineering (GIS,EPA,SSMP)	2,860	5,000	175%
Engineering (Lateral Oversight)	19,272	20,000	104%
Engineering (Other)	1,703	3,000	176%
Consulting (Former Mgr)	320	0	0%
Professional Services:	35,843	47,934	134%

Alto Sanitary District

Budget for Fiscal Year 2017-18 as Adopted 06/28/17

Administration Costs

Insurance: CSRMA	886	886	100%
Election Notices and Fees	39	39	100%
Office Expenses (Postage, Printing, Supplies)	1,254	1,363	109%
Utilities (Cell Phone, Office Phone, Website)	1,219	1,211	99%
Miscellaneous (Parking, Mileage)	0	0	

Administration Costs:	3,398	3,499	103%
------------------------------	--------------	--------------	-------------

Payroll Expenses

Payroll for Manager	34,500	36,000	104%
Stipends for Board (includes YTD Special Mtgs)	7,550	9,000	119%
Management of Special Projects		20,000	
Employer Taxes	3,780	4,252	112%
Payroll Service	1,005	1,100	109%
Payroll Bank Account Fees	48	50	104%

Payroll Expenses:	46,883	70,402	150%
--------------------------	---------------	---------------	-------------

Total Operating Expenses:	328,487	425,199	129%
----------------------------------	----------------	----------------	-------------

Net Operations (Revenue - Expenses):	390,102	419,021	107%
---	----------------	----------------	-------------

CIP Program/Rehabilitation

Line 111.01-110.03 (Islamic Cntr Parking Lot)	57,230	0	
Replacement of Main In Easements	49,303	318,386	
Capital Improvement Projects (TBD)	0	0	

CIP Expense:	106,533	318,386	299%
---------------------	----------------	----------------	-------------

Net Operations - CIP Expense:	283,569	100,635	
--------------------------------------	----------------	----------------	--

Net Change to Fund Balances

	283,569	100,635	
--	----------------	----------------	--

Contribution to Reserve Fund:	0	0	
--------------------------------------	---	---	--

Reserve Fund Balance: \$500K-\$800K Target (Year End Amount)

	217,025	217,025	
--	----------------	----------------	--

Estimated Balance for Capital Improvement Projects:
--

	283,569	384,204	
--	----------------	----------------	--