

ALTO SANITARY DISTRICT

RESOLUTION 2017-02

A RESOLUTION AMENDING THE BUDGET FOR FISCAL YEAR 2016-2017 TO INCLUDE REVISED CAPITAL PROJECT COSTS

WHEREAS, as part of its approval of the Annual Budget for Fiscal Year 2016-17 the Board duly considered the annual expenditures necessary for the Alto Sanitary District; and

WHEREAS, the Board recognizes that Capital Improvement projects are essential to reducing Inflow and Infiltration as well preventing sewerage spills; and

WHEREAS, the Board selected a capital improvement project strategy for FY2016-17 that focuses on replacement of sewerage mains that are deteriorated; and

WHEREAS, the Board competitively bid the project and selected the lowest bid for the project; and

WHEREAS, the Board wishes to utilize District capital to its fullest extent prior to potential construction cost increases in the market; and

WHEREAS, the Board desires to amend the Annual Budget to provide sufficient funds to cover the cost of the approved FY2016-17 Capital Improvement Project.

RESOLVED, by the Board of Directors of the Alto Sanitary District, Marin County, California that the Fiscal Year 2016-2017 Budget for the Alto Sanitary District is amended as attached (Exhibit A).

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Alto Sanitary District held on the 26th day of April, 2017, by the following vote:


Ayes: 5 Bransgrove, Bosenko, Gainer, Gatos, Kennedy

Noes: 0

Absent: 0

Absent: 0


Stanley Bransgrove, Chair


Roger Gainer, District Secretary

Alto Sanitary District
Budget for Fiscal Year 2016-17

Revenue		
<i>Item</i>	<i>FY15-16 Actual</i>	<i>FY16-17 Budget</i>
Operating Revenue		
Program Revenues (Sewer Service Charges)	283,586	612,562
Franchise Fees (MVRS)	13,623	13,500
Permits & Fees	1,828	12,000
Operating Revenue:	299,037	638,062
Non-Operating Revenue		
Property Taxes	45,423	46,000
Excess ERAF	16,448	16,500
Aid from Govt Agencies (HOPTR)	245	250
Interest	809	1,000
Non-Operating Revenue:	62,925	63,750
Total Revenue:	361,962	701,812

Expenses		
Sewage Treatment		
Sewage Treatment SASM	164,621	202,160
Sewage Treatment:	164,621	202,160
Sewer System Maintenance		
Cleaning	18,527	25,000
Televising Program	824	1,600
Repairs	3,708	9,500
Lateral Rehab Prog (Inspections)	933	1,000
Underground Service Alert	7,885	7,500
Unscheduled Services	0	0
Sewer System Maintenance:	31,877	44,600
Professional Services		
Marin County Admin Fees	1,197	1,200
LAFCO Dues	187	221
Marin County Encroachment Fee	490	490
PO Box Fee	102	106
SWRCB	2,088	2,100
Underground Service Alerts Fees	263	263
Audit	6,000	6,000
Bookkeeping	1,119	1,000
Legal	2,409	2,450
Engineering (GIS,EPA,SSMP)	9,151	9,000
Engineering (Lateral Oversight)	10,267	10,000
Engineering (Other)	12,374	11,000
Professional Services:	45,647	43,830

Alto Sanitary District
Budget for Fiscal Year 2016-17

Administration Costs

Insurance: CSRMA	621	886
Election Notices and Fees	1,330	39
Office Expenses (Postage, Printing, Supplies)	564	1,363
Utilities (Cell Phone, Office Phone, Website)	1,044	1,211
Miscellaneous (Parking, Mileage)	49	0

	Administration Costs:	3,608	3,499
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Payroll Expenses

Payroll for Manager (New Manager @\$36K/yr began 9/15/16)	28,600	34,500
Stipends for Board (includes YTD Special Mtgs)	7,600	9,000
Employer Taxes	3,186	4,252
Payroll Service	1,078	1,100
Payroll Bank Account Fees	144	144

	Payroll Expenses:	40,608	48,996
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	Total Operating Expenses:	286,361	343,085
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	Net Operations (Revenue - Expenses):	75,602	358,727
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CIP Program/Rehabilitation

Line 111.01-110.03 (Islamic Cntr Parking Lot)	0	51,215
Capital Improvement Projects (Easements Main Replacement)	0	307,512

	CIP Expense:	0	358,727
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	Net Operations - CIP Expense:	75,602	0
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Net Change to Fund Balances

	75,602	0
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	Contribution to Reserve Fund:	16,000	0
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Reserve Fund Balance: \$500K-\$800K Target (Year End Amount)

	216,059	216,059
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