

**ALTO SANITARY DISTRICT**  
**Meeting Minutes**

The Regular Meeting of the Board of Directors, Wednesday, 22 June 2022

**1. Call to Order and Roll Call:**

President Janis Bosenko called the online meeting to order at 7:35 p.m.  
Other board Members present: Secretary/Treasurer Tania Kennedy, Director Todd Gates, & Director Marc Nash  
Board Members absent: None (Emily Elam's seat is vacant)  
Staff present: Manager Bill Hansell

**2. Adoption of the Agenda:**

*Motion: To adopt the agenda as presented.*  
*Moved: Kennedy, Seconded by Nash*  
*Vote: Ayes: Bosenko, Gates, Kennedy, Nash*  
*Nays: None*  
*Absent: None*

**3. Visitors to the Meeting and Open Time for Public Expression:**

No comments were received.

**4. Consent Calendar:**

- a. Minutes of the Meeting of 05/25/2022.
- b. Financial Report for May 2022 and June 2022 List of Payments

*Motion: To adopt the Consent Calendar as presented.*  
*Moved: Kennedy, Seconded by Nash.*  
*Vote: Ayes: Bosenko, Gates, Kennedy, Nash*  
*Nays: None*  
*Absent: None*

**5. New Business:**

- a. **Resolution 2022-08 – A Resolution Adopting the Appropriations Limit for Fiscal Year 2022-2023 and the Appropriations Subject to Limit for Fiscal Year 2022-2023:**

Hansell presented the background on the resolution.

*Motion: To adopt Resolution 2022-08 as presented.*  
*Moved: Kennedy, Seconded by Nash.*  
*Vote: Ayes: Bosenko, Gates, Kennedy, Nash*  
*Nays: None*  
*Absent: None*

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- b. **Resolution 2022-09 – A Resolution Adopting the Fiscal Year 2022-2023 Budget:**  
Hansell presented the background on the resolution.

*Motion: To adopt Resolution 2022-09 as presented.*

*Moved: Kennedy, Seconded by Nash.*

*Vote: Ayes: Bosenko, Gates, Kennedy, Nash*

*Nays: None*

*Absent: None*

- c. **Open Seat on the Alto Sanitary District Board of Directors**

Hansell described the procedure for appointing a new director to fill the seat vacated by Emily Elam, who resigned prior to the halfway point of her term. The Board may make an appointment to fill the seat until the November 2022 election. Hansell introduced Kate Merriman as an applicant for consideration. Merriman asked questions of the board and discussed her background and interest in the district.

*Motion: To appoint Kate Merriman to the vacant seat until the pending election.*

*Moved: Kennedy, Seconded by Nash*

*Vote: Ayes: Bosenko, Gates, Kennedy, Nash*

*Nays: None*

*Abstain: None*

*Absent: None*

- d. **Capital Improvement Project FY2021-22 Update:**

Hansell noted that the CIP is ready to start and the contractor is going to begin preliminary layout in the next week.

**6. Manager's Report:**

Hansell reviewed the written report.

**7. Reports on Outside Meetings:**

- a. SASM Board Meeting of 06/08/2022 – Director Gates covered the SASM discussion of TCSD's allotted capacity issue, in which case TCSD has exceeded its permitted limit and proposals have been suggested to solve the problem. A decision was not reached at the meeting but staff were directed to return with an agreed upon resolution at a later date. Hansell explained some related problems that were studied by the SASM consultant.
- b. District Managers Meeting of 06/16/2022 – Hansell did not attend the meeting.

**8. Future Agenda Items:**

Bosenko asked that the SASM EDU issue be discussed further at a future meeting.

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### 9. Directors' Open Time:

Kennedy informed the Board that she may be moving from the area in the near future and will inform the board of the timetable when she knows more.

### 10. Adjournment:

*Motion: To adjourn the meeting at 8:40PM until the next regular date.*

*Moved: Kennedy, Seconded by Nash*

*Vote: Ayes: Bosenko, Gates, Kennedy, Nash*

*Nays: None*

*Abstain: None*

*Absent: None*

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:30 P.M. ON WEDNESDAY, JULY 27, 2022, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT'S WEBSITE.**