

ALTO SANITARY DISTRICT
Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 25 May 2022

1. Call to Order and Roll Call:

President Janis Bosenko called the online meeting to order at 7:35 p.m.
Other board Members present: Secretary/Treasurer Tania Kennedy, Director Emily Elam, Director Todd Gates, & Director Marc Nash
Board Members absent: None
Staff present: Manager Bill Hansell

2. Adoption of the Agenda:

Motion: To adopt the agenda as presented.
Moved: Kennedy, Seconded by Elam
Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash
Nays: None
Absent: None

3. Visitors to the Meeting and Open Time for Public Expression:

No comments were received.

4. Consent Calendar:

- a. Minutes of the Meeting of 04/27/2022.
- b. Financial Report for April 2022 and May 2022 List of Payments

Motion: To adopt the Consent Calendar as presented.
Moved: Kennedy, Seconded by Gates.
Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash
Nays: None
Absent: None

5. New Business:

a. **Closed Session pursuant to Government Code Section 54957(b):**

District Manager Performance Evaluation.
The board adjourned to closed session for the District Manager's annual performance evaluation.

b. **Report from Closed Session:**

President Bosenko stated that the board recognized the District Manager's accomplishments over the past year and has awarded a raise of 6.5% for FY2022-2023.

c. **Draft FY2022-23 Budget:**

Hansell reviewed the draft budget and noted that the SASM Treatment Plant costs are rising 3%. The board asked questioned on individual items and discussed priorities.

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d. Capital Improvement Project FY2021-2022

Hansell announced the bid results. Glosage Engineering provided the lowest bid. Hansell recommended that the board award the project as recommended by Nute Engineering.

Motion: To award the project as recommended.

Moved: Kennedy, Seconded by Elam

Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash

Nays: None

Abstain: None

Absent: None

e. Resolution 2022-07 – A Resolution of Appreciation Commending Emily Elam On Her Service to the Alto Sanitary District:

Bosenko read the commendation of Elam for her service and noted that the board will miss her camaraderie.

Motion: To award the project as recommended.

Moved: Bosenko, Seconded by Kennedy

Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash

Nays: None

Abstain: None

Absent: None

6. Manager's Report:

Hansell reviewed the written report.

7. Reports on Outside Meetings:

- a. SASM Board Meeting of 05/19/2022 – Director Gates stated that the SASM budget was presented for FY2022-2023. Repairs are continuing on one of the plant digesters.
- b. District Managers Meeting of 05/11/2022 – Hansell said that the managers covered the same material as the board meeting.

8. Future Agenda Items:

None

9. Directors' Open Time:

Direct Elam announced that she will be moving from the area and her last meeting as a Director will be on May 25, 2022.

10. Adjournment:

Motion: To adjourn the meeting at 8:35PM until the next regular date.

Moved: Kennedy, Seconded by Elam

Vote: Ayes: Bosenko, Elam, Gates, Kennedy, Nash

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Nays: None

Abstain: None

Absent: None

Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD IN THE SASM CONFERENCE ROOM, 450 SYCAMORE AVE, MILL VALLEY, CA AT 7:30 P.M. ON WEDNESDAY, JUNE 22, 2022, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT'S WEBSITE.