

ALTO SANITARY DISTRICT
Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 27 April 2022

1. Call to Order and Roll Call:

Secretary/Treasurer Tania Kennedy called the online meeting to order at 7:32 p.m.
Other board Members present: Director Emily Elam, Director Todd Gates, & Director Marc Nash
Board Members absent: President Janis Bosenko
Staff present: Manager Bill Hansell

2. Adoption of the Agenda:

Motion: To adopt the agenda as presented.
Moved: Elam, Seconded by Nash
Vote: Ayes: Elam, Gates, Kennedy, Nash
Nays: None
Absent: President Janis Bosenko

3. Visitors to the Meeting and Open Time for Public Expression:

No comments were received.

4. Consent Calendar:

- a. Minutes of the Meeting of 03/23/2022.
- b. Financial Report for March 2022 and April 2022 List of Payments
- c. Resolution 2022-05 Remote Meetings Findings

Motion: To adopt the Consent Calendar as presented.
Moved: Nash, Seconded by Gates.
Vote: Ayes: Elam, Gates, Kennedy, Nash
Nays: None
Absent: President Janis Bosenko

5. New Business:

a. Capital Improvement Project FY2021-2022

Pippin Cavagnaro from Nute Engineering described the scope of the proposed project, including the extensive repaving that will be needed due to open cutting replacement of the main on Meadow Dr.

Motion: To recommend that staff continue with the CIP FY2021-2022 project as presented.
Moved: Gates, Seconded by Nash.
Vote: Ayes: Elam, Gates, Kennedy, Nash
Nays: None

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Abstain: None
Absent: President Janis Bosenko

b. Amendment No. 1 to MVRS Contract for SB 1383 Compliance.

Hansell presented the proposed amendment which R3 Consulting negotiated with MVRS to accommodate the SB 1383 requirements. Director Gates questioned why new collection trucks are necessary, when MVRS previously explained that they are not. Director Elam agreed that it should be justified.

Motion: To approve Amendment No. 1 to MVRS Contract for SB 1383 Compliance
Moved: Gates, Seconded by Elam
Vote: Ayes: Elam, Gates, Kennedy, Nash
Nays: None
Abstain: None
Absent: President Janis Bosenko

c. Resolution 2022-06 – District Election Authorization:

Hansell noted that two seats are up for election, those of Directors Kennedy and Nash. The resolution requests that the County run the election on behalf of the district.

Motion: To approve Resolution 2022-06 authorizing the Marin County Elections Department to proceed with the regular November election.
Moved: Nash, Seconded by Elam
Vote: Ayes: Elam, Gates, Kennedy, Nash
Nays: None
Abstain: None
Absent: President Janis Bosenko

6. Manager's Report:

Hansell reviewed the written report, including the proposal by MVRS to decline any rate increase for the next fiscal year. Pippin Cavagnaro described the smoke testing proposal from Roto-Rooter for \$22,300. Hansell described that the district has the funding to proceed with the work.

Motion: To accept the smoke testing proposal from Roto-Rooter.
Moved: Gates, Seconded by Nash
Vote: Ayes: Elam, Gates, Kennedy, Nash
Nays: None
Abstain: None
Absent: President Janis Bosenko

7. Reports on Outside Meetings:

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- a. SASM Board Meeting of 04/21/2022 – Director Gates discussed SASM’s annual planning meeting, which reviewed all the CIP work that has been completed. SASM management believes the work that still needs to be done can be completed within the existing fee structure that the agencies pay. That will be reassessed in a couple of years.
- b. District Managers Meeting of 04/13/2022 – SASM is planning on an SSO training session for all of the agencies and Roto-Rooter to attend. The manager’s reported on the latest activities in their agencies.

8. **Future Agenda Items:**

None

9. **Directors’ Open Time:**

Direct Elam announced that she will be moving from the area and her last meeting as a Director will be on May 25, 2022.

10. **Adjournment:**

Motion: To adjourn the meeting at 8:40PM until the next regular date.

Moved: Gates, Seconded by Nash

Vote: Ayes: Elam, Gates, Kennedy, Nash

Nays: None

Abstain: None

Absent: President Janis Bosenko

Minutes respectfully submitted by Bill Hansell.

THE NEXT REGULAR MEETING WILL BE HELD BY ZOOM TELECONFERENCE AT 7:30 P.M. ON WEDNESDAY, MAY 25, 2022, AND NOTICED IN ADVANCE PER THE BROWN ACT ON THE DISTRICT’S WEBSITE.