

ALTO SANITARY DISTRICT
Meeting Minutes

The Regular Meeting of the Board of Directors, Wednesday, 23 June 2021

1. Call to Order and Roll Call:

President Janis Bosenko called the online meeting to order at 7:31 p.m.
Other board Members present: Secretary/Treasurer Tania Kennedy, Director Emily Elam, & Director Marc Nash
Board Members absent: Director Todd Gates
Staff present: Manager Bill Hansell

2. Adoption of the Agenda:

Motion: To adopt the agenda as presented.
Moved: Kennedy, Seconded by Elam
Vote: Ayes: Bosenko, Kennedy, Elam, Nash
Nays: None
Absent: Gates

3. Visitors to the Meeting and Open Time for Public Expression:

There were no comments from visitors to the meeting.

4. Consent Calendar:

- a. Minutes of the Meeting of 05/26/2021.
- b. Financial Report for May 2021 and June 2021 List of Payments to be approved.

Motion: To adopt the Consent Calendar as presented.
Moved: Kennedy, Seconded by Nash.
Vote: Ayes: Bosenko, Kennedy, Elam, Nash
Nays: None
Absent: Gates

5. New Business:

- a. Public Hearing on MVRS Rate Increase Proposal -

The public hearing was opened to discuss the MVRS Rate Increase Proposal. Garth Schultz with R3 Consulting presented the audit of the rate proposal. Jim Iavarone, Jennifer Demi, and Claudia Hayes with MVRS were available to answer questions from the board. Details of MVRS's service affecting the rate increase were discussed.

Motion: To approve the 1.48% rate increase as presented.
Moved: Nash, Seconded by Kennedy.
Vote: Ayes: Bosenko, Kennedy, Elam, Nash
Nays: None
Absent: Gates

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- b. Closed Session Pursuant to Government Code Section 54957(b) – District Manager Performance Evaluation

The board convened in closed session.

- c. Report from Closed Session -

President Bosenko announced that the Board valued DM Hansell and has decided to increase his annual salary to \$51,480 per year based on 520hrs per year or an average of 10hrs per week. Hansell thanked the board for their comments and the increase.

- d. Resolution 2021-01 – A Resolution Adopting the FY2021-22 Budget

Hansell presented the final budget and recommended adoption with the appropriate revision to the District Manager’s salary.

Motion: To approve the FY2021-22 Budget as amended.

Moved: Elam, Seconded by Kennedy.

Vote: Ayes: Bosenko, Kennedy, Elam, Nash

Nays: None

Absent: Gates

- e. Resolution 2021-02 – A Resolution Adopting the Appropriation Limit for Fiscal Year 2021-22 and the Appropriations Subject to Limit for Fiscal Year 2021-22

Hansell reviewed the calculations for the new limit and recommended adoption.

Motion: To approve the FY2021-22 Budget as amended.

Moved: Nash, Seconded by Elam.

Vote: Ayes: Bosenko, Kennedy, Elam, Nash

Nays: None

Absent: Gates

- f. Updated District Manager’s Agreement

Hansell noted that the draft of the agreement had been previously reviewed but adoption was waiting for the new salary input and the start of the new fiscal year. No other changes have been made since it was last reviewed by the Board.

Motion: To approve the District Manager’s Agreement as amended.

Moved: Elam, Seconded by Kennedy.

Vote: Ayes: Bosenko, Kennedy, Elam, Nash

Nays: None

Absent: Gates

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g. FY2020-2021 CIP – Progress Update

Hansell noted that project is proceeding well although some unexpected pipe conditions were discovered that will result in additional work. The more significant issue that arose was the conditions of some pipes which were recently cleaned by Roto-Rooter but had substantial root intrusions. Hansell stated that he and Nute Engineering will meet with Roto-Rooter to discuss concerns about the quality of the maintenance work. Hansell said he will also be revisiting the Roto-Rooter contract. On a related note, warranty videos of the FY2019-2020 CIP revealed problems that need to be addressed. The contractor for that project, APB, will fix the issues.

6. Manager’s Report:

Hansell discussed the report and updated the board on recent work on sewer lateral compliance.

7. Reports on Outside Meetings:

- a. SASM Board Meeting of 06/17/2021 – The meeting was canceled but Hansell distributed Manager Grushayev’s report.
- b. District Managers Meeting of 06/19/2021 – Hansell shared information on the permitting of recycled water for sewer cleaning.

8. Future Agenda Items:

President Bosenko asked that there be a follow-up to the Roto-Rooter service quality issues.

9. Directors’ Open Time:

Hansell explained the Governor’s recent executive order to allow virtual meetings until 9/30/2021. It was decided that the Board should hold the July 2021 meeting in person.

10. Adjournment:

Motion: To adjourn the meeting at approximately 8:50pm.
Moved: Kennedy, seconded by Elam.
Vote: Ayes: Bosenko, Kennedy, Elam, Nash.
Nays: None
Absent: Gates

Minutes respectfully submitted by Bill Hansell.

**THE NEXT REGULAR MEETING WILL BE HELD IN THE CONFERENCE ROOM OF
THE SEWERAGE AGENCY OF SOUTHERN MARIN, 450 SYCAMORE AVENUE,
MILL VALLEY AT 7:30 P.M., WEDNESDAY, JULY 28, 2021**