

**Regular meeting of the Board of Directors held at the
Sewerage Agency of Southern Marin, 450 Sycamore Avenue, Mill Valley, CA
7:30 P.M. WEDNESDAY, MARCH 23, 2022**

Due to COVID-19, and in accordance with California AB 361, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting by attending on the day and time listed below:

Zoom Meeting Internet Link:

<https://us02web.zoom.us/j/88253255895?pwd=QzZOa2lVekhud2RjYWprYWxVWTFZLz09>

Telephone Access: (669) 900-6833

Zoom Meeting ID: 882 5325 5895

Passcode: 102030

AGENDA

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Public Open Time** – *The Public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. State law prohibits Board action on any item not listed on the agenda. Please avoid repetition and please limit your comments to three minutes.*
- 4. Consent Calendar** – *The following items listed are considered routine and may be approved by a single motion without discussion. The Board President or any Board Director or the public may request that any item listed under the Consent Calendar be removed and action taken separately. In the event an item is removed from the Consent Calendar, it shall be considered in its numerical order.*
 - a.** Approval of the Minutes of the Regular Meeting of 02/23/2022.
 - b.** Approval of February 2022 Financial Report and March 2022 List of Payments.
 - c.** Resolution 2022-04 Remote Meetings Findings
- 5. New Business**
 - a. Review and Action on Violation of Ordinance 2015-01, Section 560 “Damage to District Sewer System”, in accordance with Section 430, Part D, Paragraph 3, “Corrections of Violations”, by the owner of 106 Lomita Dr, Mill Valley, CA, APN 030-155-02. Action will include authorization by the Board of Directors to add fees to the Sewer Service Charge of 106 Lomita Dr, Mill Valley, CA:**

Review a violation of Ordinance 2015-01, Section 560, by the owner of 106 Lomita Dr, Mill Valley, CA, who excavated and exposed without authorization a recently inspected and approved lateral owned by and servicing the neighboring property at 106a Lomita Dr. Approve the cost of corrections allowed by Ordinance 2015-01, Section 430, Part D, Paragraph 3, to be charged to the owner of 106 Lomita Dr, Mill Valley, CA, for the violation, and request that the Marin County Tax Assessor add the charge of corrections

Board of Directors Meeting Agenda (Continued)

to the tax rolls for 106 Lomita Dr, Mill Valley, CA, APN 030-155-02, as allowed by the Ordinance.

Pending Action – Confirm the violation of Ordinance 2015-01 Section 560, approve the cost of corrections per Ordinance 2015-01 Section 430, Part D, Paragraph 3, and approve a motion requesting that the Marin County Tax Assessor collect fees incurred by the Alto Sanitary District to correct the violation and to re-inspect the sewer lateral for compliance. The motion will authorize the District Manager to compile the total charges incurred by the District and to submit them to the Marin County Tax Assessor as required.

b. Reimbursement of Sewer Service Charges to the Owner of 38 Shell Rd, Mill Valley, CA, APN 033-091-17, for Correction to EDU Count:

Review and approve reimbursement to the owner of 38 Shell Rd, Mill Valley, CA to correct sewer service charges based on a prior EDU (Equivalent Dwelling Unit) count of (2), but subsequently inspected on 03/08/2022 and verified to be (1).

Pending Action – Approve the reimbursement to properly charge the property for (1) EDU.

c. Capital Improvement Project FY2021-2022:

Review/Discuss progress update from Nute Engineering for the next CIP.

Pending Action – Direct staff with any revisions.

6. Manager’s Report – Update on staff activities to date.

7. Reports on Recent Outside Meetings

a. SASM Board meeting of 03/17/2022

b. District Managers meeting of 03/09/2022

8. Future Agenda Items – This section allows the Board to suggest possible agenda items at future meetings. Suggested agenda items should be classified as “Near Term” or “Long Term”. No actions will be taken at this time.

9. Directors Open Time – Information Only. No actions to be taken.

10. Adjournment

The next regular meeting will be held in the conference room of Sewerage Agency of Southern Marin, 450 Sycamore Ave, Mill Valley, CA on Wednesday, April 27, 2022, 7:30pm.