

ALTO SANITARY DISTRICT
P.O. BOX 163, MILL VALLEY, CA 94942; PHONE: (415) 388-3696

**Regular meeting of the Board of Directors held at the
Sewerage Agency of Southern Marin, 450 Sycamore Avenue, Mill Valley, CA
7:30 P.M. WEDNESDAY, FEBRUARY 24, 2021**

NOTE: Due to the current Shelter In Place order this meeting will be held online and accessible at <https://us02web.zoom.us/j/8343941765?pwd=czQxTTJMRUZHSjFubUxtMWd1a3hCdz09> or on the phone by calling **669-900-6833** and entering Zoom Meeting ID: **834 394 1765** and passcode **102030**.

AGENDA

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Public Open Time** – *The Public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. State law prohibits Board action on any item not listed on the agenda. Please avoid repetition and please limit your comments to three minutes.*
- 4. Consent Calendar** – *The following items listed are considered routine and may be approved by a single motion without discussion. The Board President or any Board Director or the public may request that any item listed under the Consent Calendar be removed and action taken separately. In the event an item is removed from the Consent Calendar, it shall be considered in its numerical order.*
 - a.** Approval of the Minutes of the Regular Meeting of 01/27/2021.
 - b.** Approval of January 2021 Financial Report and February 2021 List of Payments.
- 5. New Business**
 - a.** FY2019-2020 Audit –
Presentation of financial audit by R. J. Ricciardi, Inc.
Pending Action = Discuss and Approve
 - b.** Capital Improvement Project FY2020-21 –
Review/Discuss bid submittals & recommendations by Nute Engineering for award.
Pending Action = Award contract for project and direct management to proceed.
 - c.** Joint MVRS Agencies Meeting –
Review 02/16/2021 joint meeting of agencies contracting with MVRS and draft proposal by R3 Consulting Group for joint studies on Scope A.) Triennial audit, Scope B.) Upcoming SB1383 requirements, and Scope C.) Analysis of rates, services, and contracts.
Pending Action = Discuss and direct management.
 - d.** District Manager Contract –
Review draft update to the District Manager’s At-Will contract.
Pending Action = Discuss and advise management on timing of implementation.

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- 6. Manager's Report** – Update on staff activities to date.
- 7. Reports on Recent Outside Meetings**
 - a.** SASM Board meeting of 02/18/2021
 - b.** District Managers meeting of 02/10/2021
- 8. Future Agenda Items** – This section allows the Board to suggest possible agenda items at future meetings. Suggested agenda items should be classified as “Near Term” or “Long Term”. No actions will be taken at this time.
- 9. Directors Open Time** – Information Only. No actions to be taken.
- 10. Adjournment**

The next regular meeting will be held via Zoom online or, alternately if health orders allow and pending updated notification, in the conference room of Sewerage Agency of Southern Marin, 450 Sycamore Ave, Mill Valley, CA on Wednesday, March 24, 2021, 7:30pm