

# ALTO SANITARY DISTRICT

P.O. BOX 163, MILL VALLEY, CA 94942; PHONE & FAX: (415) 388-3696

**Regular meeting of the Board of Directors held at the  
Sewerage Agency of Southern Marin, 450 Sycamore Avenue, Mill Valley, CA  
7:30 P.M. WEDNESDAY, JULY 26, 2017**

## AGENDA

1. **Call to Order**
2. **Approval of the Agenda**
3. **Public Open Time** – *The Public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. State law prohibits Board action on any item not listed on the agenda. Please avoid repetition and please limit your comments to three minutes.*
4. **Consent Calendar** – *The following items listed are considered routine and may be approved by a single motion without discussion. The Board President or any Board Director or the public may request that any item listed under the Consent Calendar be removed and action taken separately. In the event an item is removed from the Consent Calendar, it shall be considered in its numerical order.*
  - a. Approval of the Minutes of the Regular Meeting of 06/28/17.
  - b. Financial Report for June 2017 and List of Payments to be approved.
5. **New Business**
  - a. Election of Officers for the Alto Sanitary District Board of Directors.  
Pending Action – Nominate and elect new officers.
  - b. Capital Improvement Project FY2016-17 – Progress update.  
Pending Action – Discuss/Direct District Manager as needed
  - c. Properties Requiring Sewer Lateral Inspections/Repairs – Progress update.  
Pending Action – Discuss/Direct District Manager as needed.
  - d. Alto EDU Count Revisions – Progress update.  
Pending Action – Discuss/Direct District Manager as needed.
  - e. Recognition of Director Stanley Bransgrove’s service to the District.  
Pending Action: Approval of Certificate of Appreciation.
  - f. Appointment process for a new Director.  
Pending Action – Discuss and direct District Manager as needed.
  - g. District staffing needs re: part-time assistance and Manager hours.  
Pending Action – Discuss and direct District Manager as needed.
  - h. Resolution 2017-03: Confirming the FY2017-2018 Budget Adoption  
Pending Action – Adopt Resolution 2017-03.
6. **Manager’s Report** – Update on staff activities to date

**7. Reports on Outside Meetings**

- a. SASM Board meeting – June meeting was canceled.
- b. District Managers’ meeting – June meeting was canceled.

**8. Future Agenda Items** – This section allows the Board to suggest possible agenda items at future meetings. Suggested agenda items should be classified as “Near Term” or “Long Term”. No actions will be taken at this time.

**9. Directors Open Time** – Information Only. No actions to be taken.

**10. Adjournment**

**The next regular meeting will be held in the conference room of  
Sewerage Agency of Southern Marin, 450 Sycamore Ave, Mill Valley, CA  
Wednesday, August 23, 2017, 7:30pm**